#### PRELIMINARY OFFICIAL STATEMENT DATED APRIL 29, 2025

#### NEW ISSUE - BOOK-ENTRY ONLY

#### RATING: S&P's "AA" See "RATING" herein

In the opinion of Archer & Greiner P.C., Red Bank, New Jersey, Bond Counsel to the Township ("Bond Counsel"), under existing statutes, regulations, rulings and court decisions, and assuming continuing compliance with certain covenants described herein, interest on the Bonds (as defined herein) (i) is not includable in gross income for Federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and (ii) will not be treated as a preference item under Section 57 of the Code for purposes of calculating the Federal alternative minimum tax; however, interest on the Bonds is included in the "adjusted financial statement income" of certain corporations that are subject to the alternative minimum tax under the Code. Bond Counsel is further of the opinion that, under existing laws of the State of New Jersey, interest on the Bonds and any gain on the sale thereof is not includable in gross income under the New Jersey Gross Income Tax Act. See "TAX MATTERS" herein.

#### TOWNSHIP OF WOOLWICH IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

#### \$35,143,000<sup>\*</sup> GENERAL OBLIGATION BONDS, SERIES 2025

#### **Dated: Date of Delivery**

#### Due: May 1, as shown on the inside cover

The \$35,143,000\* General Obligation Bonds, Series 2025 (the "Bonds") are general obligations of the Township of Woolwich, in the County of Gloucester, State of New Jersey (the "Township") and are secured by the full faith and credit of the Township for the payment of principal thereof and interest thereon. The Bonds, unless paid from other sources, are payable from *ad valorem* taxes levied upon all the taxable property within the Township for the payment of the principal thereof and the interest thereon without limitation as to rate or amount.

The Bonds will be issued in the form of one certificate for the aggregate principal amount thereof maturing in each year and when issued will be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book-entry system for recording the interests of its participants or transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of the individual purchases. Individual purchases may be made in the principal amount of \$5,000 each or any integral multiple thereof, except that those Bonds in excess of the largest principal amount thereof not equaling a multiple of \$5,000 shall be in denominations of \$1,000 or any integral multiple thereof. See "BOOK-ENTRY ONLY SYSTEM" herein. So long as DTC or its nominee, Cede & Co., is the registered owner of the Bonds, payments of principal of and interest on the Bonds will be made to DTC or its nominee, Cede & Co., which will remit such payments to the OTC Participants, which will in turn remit such payments to the owners of beneficial interest in the Bonds.

Principal of the Bonds is payable on May 1 in each of the years set forth on the inside front cover page hereof. Interest on the Bonds is payable on May 1 and November 1, commencing May 1, 2026 in each year until maturity or prior redemption, as applicable. Interest on the Bonds is calculated on the basis of twelve (12) thirty (30) day months in a three hundred sixty (360) day year.

The Bonds are subject to redemption prior to their stated maturities as set forth herein.

The Bonds are not a debt or obligation, legal, moral or otherwise, of the State of New Jersey, or any county, municipality or political subdivision thereof other than the Township.

The Bonds are being issued to: (i) refund, on a current basis, a portion of prior bond anticipation notes of the Township issued in the aggregate principal amount of \$29,635,060 on May 22, 2024 and maturing on May 21, 2025 (the "Prior Notes"), which Prior Notes were issued to temporarily finance the cost of various general capital, utility and open space improvements in and by the Township; (ii) permanently finance various improvements in the amount of \$9,600,000; and (iii) pay for the costs associated with the issuance and sale of the Bonds.

The Bonds are authorized by, and are issued pursuant to, the provisions of the Local Bond Law, *N.J.S.A.* 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), are authorized by various bond ordinances duly adopted by the Township Committee and published and approved as required by law, and by a resolution duly adopted by the Township Committee on April 21, 2025.

This cover page contains certain information for quick reference only. It is not a summary of the issue. Investors must read the entire Official Statement, including the Appendices hereto, to obtain information essential to their making an informed decision.

The Bonds are offered when, as and if issued and subject to prior sale, withdrawal or modification of the offer without notice and to the approval of legality by the law firm of Archer & Greiner P.C., Red Bank, New Jersey, Bond Counsel to the Township, and certain other conditions described herein. Certain legal matters will be passed on for the Township by its Attorney, John A. Alice, Esq., Woodbury, New Jersey. Acacia Financial Group, Inc., Mount Laurel, New Jersey, has served as Municipal Advisor to the Township in connection with the issuance of the Bonds. It is expected that the Bonds will be available for delivery through the facilities of DTC, New York, New York, on or about May 20, 2025.

#### TOWNSHIP OF WOOLWICH IN THE COUNTY OF GLOUCESTER STATE OF NEW JERSEY

#### \$35,143,000<sup>\*</sup> GENERAL OBLIGATION BONDS, SERIES 2025

#### MATURITY SCHEDULE, INTEREST RATES, YIELDS OR PRICES AND CUSIP<sup>†</sup>

Year	Principal Amount*	Interest Rate	<u>Yield</u>	<u>CUSIP⁺</u>
2026	\$905,000	%	%	
2027	1,803,000			
2028	1,805,000			
2029	1,805,000			
2030	1,805,000			
2031	1,800,000			
2032	1,800,000			
2033	1,800,000			
2034	1,800,000			
2035	1,800,000			
2036	1,800,000			
2037	1,800,000			
2038	1,800,000			
2039	1,800,000			
2040	1,800,000			
2041	1,800,000			
2042	1,800,000			
2043	1,800,000			
2044	1,810,000			
2045	1,810,000			

<sup>\*</sup> Preliminary, Subject to Change.

<sup>&</sup>lt;sup>†</sup> CUSIP is a registered trademark of the American Bankers Association. CUSIP numbers are provided by Standard & Poor's CUSIP Service Bureau, a division of The McGraw-Hill Companies, Inc. The CUSIP Numbers listed above are being provided solely for the convenience of Bondholders only at the time of issuance of the Bonds and the Township does not make any representations with respect to such numbers or undertake any responsibility for their accuracy now or at any time in the future. The CUSIP number for a specified maturity is subject to being changed after the issuance of the Bonds as a result of various subsequent actions including, but not limited to, a refunding in whole or in part of such maturity or as a result of the procurement of secondary market portfolio insurance or other similar enhancement by investors that is applicable to all or a portion of certain maturities of the Bonds.

## TOWNSHIP OF WOOLWICH IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

#### MAYOR AND TOWNSHIP COMMITTEE

Natalie Matthias, Mayor Michael Nocentino, Deputy Mayor Craig Frederick, Committeeman Cindy Minhas, Committeewoman Vacant, Committeeperson

#### **MUNICIPAL CLERK**

Jessica Mignogna

**CHIEF FINANCIAL OFFICER** 

Lois Yarrington

#### TOWNSHIP ATTORNEY

John A. Alice, Esquire Woodbury, New Jersey

## **INDEPENDENT AUDITOR**

Bowman & Company, LLP Woodbury, New Jersey

## BOND COUNSEL

Archer & Greiner P.C. Red Bank, New Jersey

#### MUNICIPAL ADVISOR

Acacia Financial Group, Inc. Mount Laurel, New Jersey No broker, dealer, salesperson or other person has been authorized by the Township or the Bond Underwriter to give any information or to make any representations, with respect to the Bonds other than those contained in this Official Statement, and, if given or made, such other information or representations must not be relied upon as having been authorized by the Township or the Bond Underwriter. The information contained herein has been obtained from the Township, DTC and other sources which are believed to be reliable; however, such information is not guaranteed as to accuracy or completeness, and is not to be construed as a representation or warranty of the Township or the Bond Underwriter. The information and expressions of opinion herein are subject to change without notice and neither the delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in any of the information herein since the date hereof, or the date as of which such information is given, if earlier.

References in this Official Statement to laws, rules, regulations, ordinances, resolutions, agreements, reports and documents do not purport to be comprehensive or definitive. All references to such documents are qualified in their entirety by reference to the particular document, the full text of which may contain qualifications of and exceptions to statements made herein, and copies of which may be inspected at the offices of the Township during normal business hours.

The order and placement of materials in this Official Statement, including the Appendices, are not deemed to be a determination of relevance, materiality or importance, and this Official Statement, including the Appendices, must be considered in its entirety.

In order to facilitate the distribution of the Bonds, the Bond Underwriter may engage in transactions intended to stabilize the price of the Bonds at a level above that which might otherwise prevail in the open market. Such stabilizing, if commenced, may be discontinued at any time. The prices at which the Bonds are offered to the public by the Bond Underwriter and the yields resulting therefrom may vary from the initial public offering prices or yields shown on the inside front cover page hereof. In addition, the Bond Underwriter may allow concessions or discounts from such initial public offering prices or yields to dealers and others.

This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the Bonds in any jurisdiction in which it is unlawful for any person to make such an offer, solicitation or sale.

The Bond Underwriter has reviewed the information in this Official Statement in accordance with and as part of their respective responsibilities to investors under the Federal securities laws as applied to the facts and circumstances of this transaction, but the Bond Underwriter does not guaranty the accuracy or completeness of such information.

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#### OFFICIAL STATEMENT of TOWNSHIP OF WOOLWICH IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

#### \$35,143,000<sup>\*</sup> GENERAL OBLIGATION BONDS, SERIES 2025

#### INTRODUCTION

The purpose of this Official Statement is to provide certain information regarding the financial and economic condition of the Township of Woolwich (the "Township"), in the County of Gloucester (the "County"), State of New Jersey (the "State") in connection with the sale and issuance of its \$35,143,000\* General Obligation Bonds, Series 2025 (the "Bonds"). This Official Statement (the "Official Statement"), which includes the cover page and the Appendices attached hereto, has been authorized by the Township Committee to be distributed in connection with the sale of the Bonds and has been executed by and on behalf of the Township by the Chief Financial Officer.

This Official Statement contains specific information relating to the Bonds including their general description, certain matters affecting the financing, certain legal matters, historical financial information and other information pertinent to the sale, issuance and delivery of the Bonds. This Official Statement should be read in its entirety.

All financial and other information presented herein has been provided by the Township from its records, except for information expressly attributed to other sources. The presentation of information is intended to show recent historical information and, but only to the extent specifically provided herein, certain projections of the immediate future, and is not necessarily indicative of future or continuing trends in the financial position or other affairs of the Township.

This Official Statement is "deemed final", as of its date, within the meaning of Rule 15c2-12 promulgated by the Securities and Exchange Commission ("Rule 15c2-12").

#### THE BONDS

#### **General Description of the Bonds**

The Bonds shall be dated the date of delivery and will mature on May 1 in the years and in the principal amounts as set forth on the inside front cover page hereof. The Bonds shall bear interest from the date of delivery and shall be payable on each May 1 and November 1 (each, an "Interest Payment Date") in each year until maturity or earlier redemption, if applicable, commencing May 1, 2026, at the rates shown on the inside front cover page hereof. The Bonds are issuable as fully registered book-entry only bonds in the form of one certificate for each year of maturity of the Bonds in the aggregate principal amount of such maturity. The Bonds may be purchased in book-entry only form in the amount of \$5,000 each or any integral multiple thereof, except that those Bonds in excess of the largest principal amount thereof not equaling a multiple of \$5,000 shall be in denominations of \$1,000 or any integral multiple thereof, through book-entries made on the books and records of The Depository Trust Company, New York, New York ("DTC") and its participants. So long as DTC or its nominee, Cede & Co., or any successor or assign, is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made by the Township directly to Cede & Co. or any successor or assign, as nominee for DTC. Interest on the Bonds is calculated on the basis of twelve (12) thirty (30) day months in a three hundred sixty (360) day year and will be credited to the participants of DTC as listed on the records of DTC as of the close of business on April 15 and October 15 (the "Record Dates" for the payment of interest on the Bonds). See "BOOK-ENTRY ONLY SYSTEM" herein.

<sup>\*</sup> Preliminary, subject to change

#### **Optional Redemption**

The Bonds of this issue maturing prior to May 1, 2036 are not subject to redemption prior to their stated maturities. The Bonds of this issue maturing on or after May 1, 2036 are subject to redemption at the option of the Township, in whole or in part, on any date on or after May 1, 2035 upon notice as required herein at one hundred percent (100%) of the principal amount being redeemed (the "Redemption Price"), plus accrued interest to the date fixed for redemption.

Notice of redemption ("Notice of Redemption") shall be given by mailing such notice at least thirty (30) days but not more than sixty (60) days before the date fixed for redemption by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed Bond Registrar. So long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notice of Redemption shall be sent to such Securities Depository and shall not be sent to the beneficial owners of the Bonds. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the Bonds prior to maturity, such Bonds shall be selected by the Township; the Bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If Notice of Redemption has been given as provided herein, the Bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption.

#### Authorization for the Issuance of the Bonds

The Bonds are authorized by, and are issued pursuant to, the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 <u>et seq</u>., as amended and supplemented (the "Local Bond Law"), and are authorized by various bond ordinances duly adopted by the Township Committee on the dates set forth in the chart below and on the following page and published and approved as required by law, and by a resolution duly adopted by the Township Committee on April 21, 2025 (the "Resolution").

The bond ordinances authorizing the Bonds were published in full or in summary after their final adoption along with the statement that the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinances could be commenced began to run from the date of the first publication of such statement. The Local Bond Law provides, that after issuance, all obligations shall be conclusively presumed to be fully authorized and issued by all laws of the State, and all persons shall be estopped from questioning their sale, execution or delivery by the Township. Such estoppel period has concluded as of the date of this Official Statement.

## Purpose of the Bonds

Proceeds of the Bonds will be used to: (i) refund, on a current basis, a portion of prior bond anticipation notes of the Township issued in the aggregate principal amount of \$29,635,060 on May 22, 2024 and maturing on May 21, 2025 (the "Prior Notes"), which Prior Notes were issued to temporarily finance the cost of various general capital and utility improvements in and by the Township; (ii) permanently finance various improvements in the amount of \$9,600,000; and (iii) pay for the costs associated with the issuance and sale of the Bonds.

The purposes for which proceeds of the Bonds will be used have been authorized by duly adopted, approved and published bond ordinances of the Township, which bond ordinances are described in the following table by ordinance number, description and date of final adoption, and amount to be issued for such purposes. The bond ordinances are:

Ordinance Number	Description and Date of Final Adoption	Amount Funded With Bond Proceeds
2017-19	Various Improvements to Sewer Utility System, Finally Adopted December 18, 2017	\$12,484,571
2018-09, as amended by 2025-07	Construction and Improvements of Township Owned Open Space for Recreation, Finally Adopted May 21, 2018; Amended March 17, 2025	\$11,518,967
2018-12	Various General Capital Improvements, Finally Adopted August 20, 2018	\$725,361
2020-13	Various General Capital Improvements and Acquisition of Capital Equipment, Finally Adopted April 219, 2020	\$2,479,167
2021	Completion of Sewer Infrastructure Improvements, Finally Adopted September 7, 2021	\$7,934,934
	TOTAL BOND PROCEEDS	\$35,143,000

#### Payment of Bonds

As hereinafter stated, the Bonds are general obligations of the Township for which the full faith and credit of the Township will be pledged. The Township is authorized and required by law to levy *ad valorem* taxes on all taxable property within the Township for the payment of principal of and interest on the Bonds without limitation as to rate or amount.

#### **Book-Entry Only System**

The description which follows of the procedures and recordkeeping with respect to beneficial ownership interest in the Bonds, payment of principal and interest and other payments on the Bonds to Direct and Indirect Participants (defined below) or Beneficial Owners (defined below), confirmation and transfer of beneficial ownership interests in the Bonds and other related transactions by and between DTC, Direct Participants and Beneficial Owners, is based on certain information furnished by DTC to the Township. Accordingly, the Township does not make any representations as to the completeness or accuracy of such information.

DTC will act as securities depository for the Bonds. The Bonds will be issued as fully-registered bonds registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Bonds, each in the aggregate principal amount of such maturity, and will be deposited with DTC.

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other

organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC's records. The ownership interest of each actual purchaser of each Bond ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other nominee do not affect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Neither DTC nor Cede & Co. (nor such other DTC nominee) will consent or vote with respect to the Bonds unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy (the "Omnibus Proxy") to the Township as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds and principal and interest payments on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the Township or any hereafter designated paying agent, if any, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC nor its nominee, the Township or a hereafter designated paying agent, if any, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the Township or a hereafter designated paying agent, if any, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the Township or a hereafter designated paying agent, if any. Under such

circumstances, in the event that a successor depository is not obtained, Bond certificates are required to be printed and delivered.

The Township may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). In that event, Bond certificates will be printed and delivered.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the Township believes to be reliable, but the Township takes no responsibility for the accuracy thereof.

THE TOWNSHIP OR A HEREAFTER DESIGNATED PAYING AGENT, IF ANY, WILL NOT HAVE ANY RESPONSIBILITY OR OBLIGATION TO SUCH DTC PARTICIPANTS OR THE PERSONS FOR WHOM THEY ACT AS NOMINEES WITH RESPECT TO THE PAYMENTS TO OR PROVIDING OF NOTICE FOR THE DTC PARTICIPANTS, OR THE INDIRECT PARTICIPANTS, OR BENEFICIAL OWNERS.

SO LONG AS CEDE & CO. IS THE REGISTERED OWNER OF THE BONDS, AS NOMINEE OF DTC, REFERENCES HEREIN TO THE BONDHOLDERS OR REGISTERED OWNERS OF THE BONDS (OTHER THAN UNDER THE CAPTION "TAX MATTERS") SHALL MEAN CEDE & CO. AND SHALL NOT MEAN THE BENEFICIAL OWNERS OF THE BONDS.

#### **Discontinuation of Book-Entry Only System**

If the Township, in its sole discretion, determines that DTC is not capable of discharging its duties, or if DTC discontinues providing its services with respect to the Bonds at any time, the Township will attempt to locate another qualified Securities Depository. If the Township fails to find such Securities Depository, or if the Township determines, in its sole discretion, that it is in the best interest of the Township or that the interest of the Beneficial Owners might be adversely affected if the book-entry only system of transfer is continued (the Township undertakes no obligation to make an investigation to determine the occurrence of any events that would permit it to make such determination) the Township shall notify DTC of the termination of the book-entry only system.

#### Security and Source of Payment

The Bonds are valid and legally binding general obligations of the Township, and the Township has pledged its full faith and credit for the payment of the principal of and interest on the Bonds. The Bonds are direct obligations of the Township and, unless paid from other sources, the Township is required by law to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of and interest on the Bonds without limitation as to rate or amount.

The Township is required by law to include the total amount of principal and interest on all of its general obligation indebtedness, such as the Bonds, for the current year in each annual budget unless provision has been made for payment of its general obligation indebtedness from other sources. The enforceability of rights or remedies with respect to the Bonds may be limited by bankruptcy, insolvency or other similar laws affecting creditors' rights or remedies heretofore or hereafter enacted. See "MUNICIPAL BANKRUPTCY" herein.

The Bonds are not a debt or obligation, legal, moral or otherwise, of the State, or any county, municipality or any political subdivision thereof, other than the Township.

#### NO DEFAULT

The Township has never defaulted in the payment of principal of, redemption premium, if any, and interest on any bonds or notes or other obligations of the Township, nor are any payments of principal of or interest on the Township's indebtedness past due.

#### **CERTAIN RISK FACTORS**

#### **COVID-19 Disclosure**

In early March of 2020, the World Health Organization declared a pandemic following the global outbreak of COVID-19, a respiratory disease caused by a newly discovered strain of coronavirus. On March 13, 2020, then President Trump declared a national emergency to unlock federal funds and assistance to help states and local governments fight the pandemic. Governor Phil Murphy (the "Governor") of the State declared a state of emergency and a public health emergency on March 9, 2020 due to the outbreak of COVID-19, which spread throughout the State and to all counties within the State. In response to the COVID-19 pandemic, federal and state legislation and executive orders were implemented to mitigate the spread of the disease and to provide relief to state and local governments. The pandemic and certain mitigation measures altered the behavior of businesses and people with negative impacts on regional, State and local economies. The national public health emergency and the State public health emergency have since ended, while the state of emergency declared by the State and several executive orders signed by the Governor remain to manage COVID-19 on an endemic level. Depending on future circumstances, ongoing actions could be taken by State, federal and local governments and private entities, to mitigate the spread and impacts of COVID-19, its variants or other critical health care challenges.

To date, the overall finances and operations of the Township have not been materially or adversely affected as a result of the COVID-19 pandemic. Nonetheless, the degree of any such impact to the Township's operations and finances is extremely difficult to predict due to the dynamic nature of the COVID-19 pandemic, including uncertainties relating to its (i) duration, and (ii) severity, as well as with regard to what additional actions may be taken by governmental and other health care authorities to manage the COVID-19 pandemic. The continued spread of the outbreak could have a material adverse effect on the Township and its economy.

The American Rescue Plan Act of 2021, H.R. 1319 (the "Plan"), signed into law by President Biden on March 12, 2021, comprises \$1.9 trillion in relief designed to provide funding to address the COVID-19 pandemic and alleviate the economic and health effects of the COVID-19 pandemic, which included \$350 billion in relief funds for state and local governments, such as the Township. The Township received certain funding from the Plan, in two equal installments. The deadline to spend the funds was December 31, 2024. The Township utilized the funding for public safety needs and to further mitigate the effects of COVID-19 both from a public health and economic standpoint.

#### **Cyber Disclosure**

The Township relies on a complex technology environment to conducts its various operations. As a result, the Township faces certain cyber security threats at various times including, but not limited to, hacking, phishing, viruses, malware and other attacks on its computing and digital networks and systems.

#### **Climate Disclosure**

The State is naturally susceptible to the effects of extreme weather events and natural disasters including floods and hurricanes, which could result in negative economic impacts on communities. Such effects can be exacerbated by a longer term shift in the climate over several decades (commonly referred to as "climate change"), including increasing global temperatures and rising sea levels. The occurrence of such extreme weather events could damage local infrastructure that provides essential services to the Township as well as resulting in economic impacts such as loss of ad valorem tax revenue, interruption of municipal services, and escalated recovery costs. No assurance can be given as to whether future extreme weather events will occur that could materially adversely affect the financial condition of the Township.

#### **PROVISIONS FOR THE PROTECTION OF GENERAL OBLIGATION DEBT**

#### **Procedure for Authorization**

The Township has no constitutional limit on its power to incur indebtedness other than that it may issue obligations only for public purposes pursuant to State statutes. The authorization and issuance of Township debt, including the purpose, amount and nature thereof, the method and manner of the incurrence of such debt, the maturity and terms of repayment thereof, and other related matters are statutory. The Township is not required to submit the proposed incurrence of indebtedness to a public referendum.

The Township, by bond ordinance, may authorize and issue negotiable obligations for the financing of any capital improvement or property which it may lawfully acquire, or any purpose for which it is authorized or required by law to make an appropriation, except current expenses and payment of obligations (other than those for temporary financings). Bond ordinances must be finally adopted by the recorded affirmative vote of at least two-thirds of the full membership of the Township Committee and approved by the Mayor. The Local Bond Law requires publication and posting of the bond ordinance. If the bond ordinance requires approval or endorsement of the State, it cannot be finally adopted until such approval has been received. The Local Bond Law provides that a bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption. At the conclusion of the twenty-day period all challenges to the validity of the obligations authorized by such bond ordinance shall be precluded except for constitutional matters. Moreover, after issuance, all obligations are conclusively presumed to be fully authorized and issued by all laws of the State and any person shall be estopped from questioning their sale, execution or delivery by the Township.

#### Local Bond Law (N.J.S.A. 40A:2-1 et seq.)

The Bonds are being issued pursuant to the provisions of the Local Bond Law. The Local Bond Law governs the issuance of bonds and bond anticipation notes to finance certain municipal capital expenditures. Among its provisions are requirements that bonds or notes must mature within the statutory period of usefulness of the projects being financed, that bonds be retired in serial or sinking fund installments, and that, unlike school debt, and with some exceptions, including self-liquidating obligations and the improvements involving State grants, a five percent (5%) cash down payment must be generally provided. Such down payment must have been raised by budgetary appropriations, from cash on hand previously contributed for the purpose or by emergency resolution adopted pursuant to the Local Budget Law, N.J.S.A. 40A:4-1 et seq., as amended and supplemented (the "Local Budget Law"). All bonds and notes issued by the Township are general "full faith and credit" obligations.

#### Short Term Financing

Local governmental units (including the Township) may issue bond anticipation notes to temporarily finance a capital improvement or project in anticipation of the issuance of bonds if the bond ordinance or subsequent resolution so provides. Such bond anticipation notes for capital improvements may be issued in an aggregate amount not exceeding the amount of bonds authorized in the ordinance, as may be amended and supplemented, creating such capital expenditure. A local unit's bond anticipation notes may be issued and renewed for periods not exceeding one (1) year, with the final maturity occurring and being paid no later than the first day of the fifth month following the close of the tenth fiscal year after the original issuance of the notes, provided that no notes may be renewed beyond the third anniversary date of the original notes and each anniversary date thereafter, unless an amount of such note at least equal to the first legally payable installment of the anticipated bonds (the first year's principal payment), is paid and retired from funds other than the proceeds of obligations on or before the third anniversary date and each anniversary date thereafter.

The issuance of tax anticipation notes by a municipality is limited in amount by the provisions of the Local Budget Law and may be renewed from time to time, but, in the case of a municipality such as the Township, all such notes and renewals thereof must mature not later than 120 days after the end of the fiscal year in which such notes were issued.

#### Refunding Bonds (N.J.S.A. 40A:2-51 et seq.)

Refunding bonds may be issued pursuant to the Local Bond Law for the purpose of paying, funding or refunding outstanding bonds, including emergency appropriations, the actuarial liabilities of a non-State administered public employee pension system, the present value of unfunded accrued liabilities for State administered early retirement incentive benefits, and amounts owing to others for taxes levied in the local unit, or any renewals or extensions thereof, and for paying the cost of issuance of refunding bonds. The Local Finance Board, in the Division of Local Governmental Services, New Jersey Department of Community Affairs (the "Local Finance Board") must approve the authorization of the issuance of refunding bonds or the local unit may issue such refunding bonds in accordance with the regulations promulgated by the Local Finance Board.

## Statutory Debt Limitation (N.J.S.A. 40A:2-6 et seq.)

There are statutory requirements which limit the amount of debt which the Township is permitted to authorize. The authorized bonded indebtedness of a Township is limited by the Local Bond Law and other laws to an amount equal to three and one-half percent  $(3\frac{1}{2}\%)$  of its stated average equalized valuation basis, subject to certain exceptions noted below. The stated equalized valuation basis is set by statute as the average of the equalized valuations of all taxable real property, together with improvements to such property, and the assessed valuation of certain Class II railroad property within the boundaries of the Township for each of the last three (3) preceding years as annually certified in the valuation of all taxable real property, in the Table of Equalized Valuation by the Director of the Division of Taxation, in the New Jersey Department of the Treasury (the "Division of Taxation"). Certain categories of debt are permitted by statute to be deducted for the purposes of computing the statutory debt limit. The Local Bond Law permits the issuance of certain obligations, including obligations issued for certain emergency or self-liquidating purposes, notwithstanding the statutory debt limitation described above; but, with certain exceptions, it is then necessary to obtain the approval of the Local Finance Board. See "Exceptions to Debt Limitation-Extensions of Credit" herein.

## Exceptions to Debt Limitation – Extensions of Credit (N.J.S.A. 40A:2-7 et seq.)

The debt limit of the Township may be exceeded with the approval of the Local Finance Board. If all or any part of a proposed debt authorization is to exceed its debt limit, the Township must apply to the Local Finance Board for an extension of credit. The Local Finance Board considers the request, concentrating its review on the effect of the proposed authorization on outstanding obligations and operating expenses and the anticipated ability to meet the proposed obligations. If the Local Finance Board determines that a proposed debt authorization is not unreasonable or exorbitant, that the purposes or improvements for which the obligations are issued are in the public interest and for the health, welfare and convenience or betterment of the inhabitants of the Township and that the proposed debt authorization would not materially impair the credit of the Township or substantially reduce the ability of the Township to meet its obligations or to provide essential services that are in the public interest and makes other statutory determinations, approval is granted. In addition to the aforesaid, debt in excess of the debt limit may be issued to fund certain obligations, for self-liquidating purposes and, in each fiscal year, in an amount not exceeding two-thirds of the amount budgeted in such fiscal year for the retirement of outstanding obligations (exclusive of obligations issued for utility or assessment purposes) plus two-thirds of the amount raised in the tax levy of the current fiscal year by the local unit for the payment of bonds or notes of any school district. As shown in Appendix "A", the Township has not exceeded its debt limit.

#### **DEBT INFORMATION OF THE TOWNSHIP**

The Township must report all new authorizations of debt or changes in previously authorized debt to the Division through the filing of Supplemental and Annual Debt Statements. The Supplemental Debt Statement must be submitted to the Division before final passage of any debt authorization other than a refunding debt authorization. Before the end of the first month (January 31) of each fiscal year of the Township, the Township must file an Annual Debt Statement which is dated as of the last day of the preceding fiscal year (December 31) with the Division and with the Township Clerk. This report is made under oath and states the authorized, issued and unissued debt of the Township as of the previous December 31. Through the Annual and Supplemental

Debt Statements, the Division monitors all local borrowing. Even though the Township's authorizations are within its debt limits, the Division is able to enforce State regulations as to the amounts and purposes of local borrowings.

#### FINANCIAL MANAGEMENT

#### Accounting and Reporting Practices

The accounting policies of the Township conform to the accounting principles applicable to local governmental units which have been prescribed by the Division. A modified accrual basis of accounting is followed with minor exceptions. Revenues are recorded as received in cash except for certain amounts which may be due from other governmental units and which are accrued. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue only when received. Expenditures are generally recorded on the accrual basis, except that unexpended appropriations at December 31, unless canceled by the governing body, are reported as expenditures with offsetting appropriation reserves. Appropriation reserves are available, until lapsed at the close of the succeeding fiscal year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are credited to the results of operations. As is the prevailing practice among municipalities and counties in the State, the Township does not record obligations for accumulated unused vacation and sick pay.

#### Local Budget Law (N.J.S.A. 40A:4-1 et seq.)

The foundation of the State local finance system is the annual cash basis budget. Every local unit, including the Township, must adopt an annual operating budget in the form required by the Division. Certain items of revenue and appropriation are regulated by law and the proposed operating budget cannot be finally adopted until it has been certified by the Director, or in the case of a local unit's examination of its own budget as described herein, such budget cannot be finally adopted until a local examination certificate has been approved by the Chief Financial Officer and governing body of the local unit. The Local Budget Law requires each local unit to appropriate sufficient funds for payment of current debt service and the Director, or in the case of the local examination, the local unit may review the adequacy of such appropriations. Among other restrictions, the Director or, in the case of local examination, the local unit may examine the budget with reference to all estimates of revenue and the following appropriations: (a) payment of interest and debt redemption charges, (b) deferred charges and statutory expenditures, (c) cash deficit of the preceding year, (d) reserve for uncollected taxes, and (e) other reserves and non-disbursement items. Taxes levied are a product of total appropriations, less non-tax revenues, plus a reserve predicated on the prior year's collection experience.

The Director, in reviewing the budget, has no authority over individual operating appropriations, unless a specific amount is required by law, but the Director's budgetary review functions, focusing on anticipated revenues, and serves to protect the solvency of the local unit. Local budgets, by law and regulation, must be in balance on a "cash basis", i.e., the total of anticipated revenues must equal the total of appropriation. N.J.S.A. 40A:4-22. If in any year the Township's expenditures exceed its realized revenues for that year, then such excess (deficit) must be raised in the succeeding year's budget.

In accordance with the Local Budget Law and related regulations, (i) each local unit, with a population of 10,000 persons, must adopt and annually revise a six (6) year capital program (ii) each local unit, with a population under 10,000 persons, must adopt (with some exceptions) and annually revise a three (3) year capital program. See "CAPITAL IMPROVEMENT PROGRAM" herein.

Municipal public utilities are supported by the revenues generated by the respective operations of the utilities, in addition to the general taxing power upon real property. For each utility, there is established a separate budget. The anticipated revenues and appropriations for each utility are set forth in the separate section of the budget. The budget is required to be balanced and to provide fully for debt service. The regulations regarding anticipation of revenues and deferral of charges apply equally to the budgets of the

utilities. Deficits or anticipated deficits in utility operations which cannot be provided for from utility surplus, if any, are required to be raised in the "current" or operating budget.

## State Supervision (N.J.S.A. 52:27BB-1 et seq.)

State law authorizes State officials to supervise fiscal administration in any municipality which is in default on its obligations; which experiences severe tax collection problems for two (2) successive years; which has a deficit greater than four percent (4%) of its tax levy for two (2) successive years; which has failed to make payments due and owing to the State, county, school district or special district for two (2) consecutive years; which has an appropriation in its annual budget for the liquidation of debt which exceeds twenty-five percent (25%) of its total operating appropriations (except dedicated revenue appropriations) for the previous budget year; or which has been subject to a judicial determination of gross failure to comply with the Local Bond Law, the Local Budget Law or the Local Fiscal Affairs Law which substantially jeopardizes its fiscal integrity. State officials are authorized to continue such supervision for as long as any of the conditions exist and until the municipality operates for a fiscal year without incurring cash deficit.

## Limitations on Expenditures ("Cap Law") (N.J.S.A. 40A:4-45.1, et seq.)

N.J.S.A. 40A:4-45.3 places limits on municipal tax levies and expenditures. This law is commonly known as the "Cap Law" (the "Cap Law"). The Cap Law provides that the Township shall limit any increase in its budget to 2.5% or the Cost-Of-Living Adjustment, whichever is less, of the previous year's final appropriations, subject to certain exceptions. The Cost-Of-Living Adjustment is defined as the rate of annual percentage increase, rounded to nearest half percent, in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services produced by the United States Department of Commerce for the year preceding the current year as announced by the Director. However, in each year in which the Cost-Of-Living Adjustment is equal to or less than 2.5%, the Township may, by ordinance, approved by a majority vote of the full membership of the governing body, provide that the final appropriations of the Township for such year be increased by a percentage rate that is greater than the Cost-Of-Living Adjustment, but not more than 3.5% over the previous year's final appropriations. See N.J.S.A. 40A:4-45.14. In addition, N.J.S.A. 40A:4-45.15a restored "CAP" banking to the Local Budget Law. Municipalities are permitted to appropriate available "CAP Bank" in either of the next two (2) succeeding years' final appropriations. Along with the permitted increases for total general appropriations there are certain items that are allowed to increase outside the "CAP".

Additionally, P.L. 2010, c.44, effective July 2, 2010, imposes a two percent (2%) cap on the tax levy of a municipality, county, fire district or solid waste collection district, with certain exceptions and subject to a number of adjustments. The exclusions from the limit include increases required to be raised for capital expenditures, including debt service, increases in pension contributions in excess of two percent (2%), certain increases in health care costs in excess of two percent (2%), and extraordinary costs incurred by a local unit directly related to a declared emergency. The governing body of a local unit may request approval, through a public question submitted to the legal voters residing in its territory, to increase the amount to be raised by taxation, and voters may approve increases above two percent (2%) not otherwise permitted under the law by an affirmative vote of fifty percent (50%).

The Division of Local Government Services has advised that counties and municipalities must comply with both budget "CAP" and the tax levy limitation. Neither the tax levy limitation nor the "CAP" law, however, limits the obligation of the Township to levy *ad valorem* taxes upon all taxable property within the boundaries of the Township to pay debt service on bonds and notes, including the Bonds.

#### **Deferral of Current Expenses**

Supplemental appropriations made after the adoption of the budget and determination of the tax rate may be authorized by the governing body of a local unit, including the Township, but only to meet unforeseen circumstances, to protect or promote public health, safety, morals or welfare, or to provide temporary housing or public assistance prior to the next succeeding fiscal year. However, with certain exceptions described below, such appropriations must be included in full as a deferred charge in the following year's budget. Any emergency appropriation must be declared by resolution according to the definition provided in N.J.S.A. 40A:4-48, and approved by at least two-thirds of the full membership of the governing body and shall be filed with the Director.

If such emergency appropriations exceed three percent (3%) of the adopted operating budget, consent of the Director is required. N.J.S.A. 40A:4-49.

The exceptions are certain enumerated quasi-capital projects ("special emergencies") such as (i) the repair and reconstruction of streets, roads or bridges damaged by snow, ice, frost, or floods, which may be amortized over three (3) years, and (ii) the repair and reconstruction of streets, roads, bridges or other public property damaged by flood or hurricane, where such expense was unforeseen at the time of budget adoption, the repair and reconstruction of private property damaged by flood or hurricane, tax map preparation, re-evaluation programs, revision and codification of ordinances, master plan preparations, drainage map preparation for flood control purposes, studies and planning associated with the construction and installation of sanitary sewers, authorized expenses of a consolidated commission, contractually required severance liabilities resulting from the layoff or retirement of employees and the preparation of sanitary and storm system maps, all of which projects set forth in this section (ii) may be amortized over five (5) years. N.J.S.A. 40A:4-53, -54, -55, - 55.1. Emergency appropriations for capital projects may be financed through the adoption of a bond ordinance and amortized over the useful life of the project as described above.

## **Budget Transfers**

Budget transfers provide a degree of flexibility and afford a control mechanism. Pursuant to N.J.S.A. 40A:4-58, transfers between major appropriation accounts are prohibited until the last two (2) months of the municipality's fiscal year. Appropriation reserves may be transferred during the first three (3) months of the current fiscal year to the previous fiscal year's budget. N.J.S.A. 40A:4-59. Both types of transfers require a two-thirds vote of the full membership of the governing body. Although sub-accounts within an appropriation are not subject to the same year-end transfer restriction, they are subject to internal review and approval. Generally, transfers cannot be made from the down payment account, the capital improvement fund, contingent expenses or from other sources as provided in the statute.

#### **Anticipation of Real Estate Taxes**

The same general principle that revenue cannot be anticipated in a budget in excess of that realized in the preceding year applies to property taxes. N.J.S.A 40A:4-29 sets limits on the anticipation of delinquent tax collections and provides that, "[t]he maximum which may be anticipated is the sum produced by the multiplication of the amount of delinquent taxes unpaid and owing to the local unit on the first day of the current fiscal year by the percentage of collection of delinquent taxes for the year immediately preceding the current fiscal year."

In regard to current taxes, N.J.S.A. 40A:4-41(b) provides that, "[r]eceipts from the collection of taxes levied or to be levied in the municipality, or in the case of a county for general county purposes and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year."

This provision requires that an additional amount (the "reserve for uncollected taxes") be added to the tax levy required to balance the budget so that when the percentage of the prior year's tax collection is applied to the combined total, the sum will at least equal the tax levy required to balance the budget. The reserve requirement is calculated as follows:

Total of Local, County,	- Anticipated Revenues	<ul> <li>Cash Required from</li></ul>	m Taxes to Support
and School Levies		Local Municipal But	Idget and Other Taxes
	<u>s to Support Local Municipal</u> f Current Tax Collection (or L		Amount to be = Raised by Taxation

#### **Anticipation of Miscellaneous Revenues**

N.J.S.A 40A:4-26 provides that, "[n]o miscellaneous revenues from any source shall be included as an anticipated revenue in the budget in an amount in excess of the amount actually realized in cash from the same source during the next preceding fiscal year, unless the director shall determine upon application by the governing body that the facts clearly warrant the expectation that such excess amount will actually be realized in cash during the fiscal year and shall certify such determination, in writing, to the local unit."

No budget or amendment thereof shall be adopted unless the Director shall have previously certified his approval of such anticipated revenues except that categorical grants-in-aid contracts may be included for their face amount with an offsetting appropriation. The fiscal years of such grants rarely coincide with a municipality's calendar fiscal year. Grant revenues are fully realized in the year in which they are budgeted by the establishment of accounts receivable and offsetting reserves.

#### Local Examination of Budgets (N.J.S.A. 40A:4-78(b))

Chapter 113 of the Laws of New Jersey of 1996 (N.J.S.A. 40A:4-78(b)) authorizes the Local Finance Board to adopt rules that permit certain municipalities to assume the responsibility, normally granted to the Director, of conducting the annual budget examination required by the Local Budget Law. Since 1997 the Local Finance Board has developed regulations that allow "eligible" and "qualifying" municipalities to locally examine their budget every two (2) of three (3) years.

#### Local Fiscal Affairs Law (N.J.S.A. 40A:5-1 et seq.)

The Local Fiscal Affairs, N.J.S.A. 40A:5-1 <u>et seq</u>., as amended and supplemented (the "Local Fiscal Affairs Law"), regulates the non-budgetary financial activities of local governments. An annual, independent audit of the local unit's accounts for the previous year must be performed by a Registered Municipal Accountant licensed in the State of New Jersey. The audit, conforming to the Division of Local Government Services, in the New Jersey Department of Community Affairs (the "Division") "Requirements of Audit", must be completed within six (6) months (June 30) after the close of the Township's fiscal year (December 31), and includes recommendations for improvement of the local unit's financial procedures. The audit report must be filed with the Township Clerk and is available for review during regular municipal business hours and shall, within five (5) days thereafter be filed with the Director of the Division (the "Director"). A synopsis of the audit report, together with all recommendations made, must be published in a local newspaper within thirty (30) days of the Township Clerk's receipt of the audit report. Accounting methods utilized in the conduct of the audit conform to practices prescribed by the Division, which practices differ in some respects from accounting principals generally accepted in the United States of America.

## Annual Financial Statement (N.J.S.A. 40A:5-12 et seq.)

An annual financial statement ("Annual Financial Statement") which sets forth the financial condition of a local unit for the fiscal year must be filed with the Division not later than January 26 (in the case of a county) and not later than February 10 (in the case of a municipality) after the close of the calendar fiscal year, such as the Township, or not later than August 10 of the State fiscal year for those municipalities which operate on the State fiscal year. The Annual Financial Statement is prepared either by the Chief Financial Officer or the Registered Municipal Accountant for the local unit. It reflects the results of operations for the year of the Current and Utility Funds. If the statement of operations results in a cash deficit, the deficit must be included in full in the succeeding year's budget. The entire annual financial statement is filed with the clerk of the local unit and is available for review during business hours.

## **Investment of Municipal Funds**

Investment of funds by municipalities is governed by N.J.S.A. 40A:5-14 <u>et seq</u>. Such statute requires municipalities to adopt a cash management plan pursuant to the requirements outlined by said statute. Once a municipality adopts a cash management plan it must deposit or invest its funds pursuant to such plan. N.J.S.A. 40A:5-15.1 provides for the permitted securities a municipality may invest in pursuant to its cash management plan. Some of the permitted securities are as follows: (a) obligations of, or obligations

guaranteed by, the United States of America ("Government Obligations"), (b) Government money market mutual funds which invest in securities permitted under the statute, (c) bonds of certain Federal Government agencies having a maturity date not greater than 397 days from the date of purchase, (d) bonds or other obligations of the particular municipality or school districts of which the local unit is a part or within which the school district is located, and (e) bonds or other obligations having a maturity date not greater than 397 days from the date of purchase and approved by the Division of Investment, in the New Jersey Department of the Treasury. Municipalities are required to deposit their funds in banks satisfying certain security requirements set forth in N.J.S.A. 17:9-41 et seq. Municipalities are required to deposit their funds in interest-bearing bank accounts to the extent practicable and other permitted investments.

#### CAPITAL IMPROVEMENT PROGRAM

In accordance with the Local Budget Law, the Township must adopt and may from time to time amend rules and regulations for capital budgets, which rules and regulations must require a statement of capital undertakings underway or projected for a period not greater than over the next ensuing six (6) years as a general improvement program. The Capital Budget and Capital Improvement Program must be adopted as part of the annual budget pursuant to N.J.A.C. 5:30-4. The Capital Budget does not by itself confer any authorization to raise or expend funds, rather it is a document used for planning. Specific authorization to expend funds for such purposes must be granted, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of the budget, by an ordinance taking money from the Capital Improvement Fund, or other lawful means.

## TAX ASSESSMENT AND COLLECTION

#### Assessment and Collection of Taxes

Property valuations (assessments) are determined on true values as arrived at by the cost approach, market data approach and capitalization of net income (where applicable). Current assessments are the result of maintaining new assessments on a "like" basis with established comparable properties for newly assessed or purchased properties resulting in a decline of the assessment ratio to true value to its present level. This method assures equitable treatment to like property owners. Because of the escalation of property resale values, annual adjustments could not keep pace with the rising values.

Upon the filing of certified adopted budgets by the Township, the local school district and the County, the tax rate is struck by the County Board of Taxation based on the certified amounts in each of the taxing districts for collection to fund the budgets. The statutory provisions for the assessment of property, levying of taxes and the collection thereof are set forth in N.J.S.A. 54:4-1 <u>et seq</u>. Special taxing districts are permitted in New Jersey for various special services rendered to the properties located within the special district.

For calendar year municipalities, tax bills are sent in June of the current fiscal year. Taxes are payable in four quarterly installments on February 1, May 1, August 1 and November 1. The August and November tax bills are determined as the full tax levied for municipal, county and school purposes for the current municipal fiscal year, less the amount charged as the February and May installments for municipal, county and school purposes in the current fiscal year. The amounts due for the February and May installments are determined as by the municipal governing body as either one-quarter or one-half of the full tax levied for municipal, county of school purposes for the preceding fiscal year.

Fiscal year municipalities follow the same general rationale for the billing of property taxes, however billing is processed semi-annually. The provisions of P.L. 1994, C. 72 changed the procedures for State fiscal year billing originally established in P.L. 1991, C. 75. Chapter 72 moves the billing calculation back on a calendar year basis, which permits tax levies to be proved more readily than before.

The formula used to calculate tax bills under P.L. 1994, C. 72 are as follows:

The third and fourth installments, for municipal purposes, would equal one-half of an estimated annual tax levy, plus the balance of the full tax levied during the current tax year for school, county and special district purposes. The balance of the full tax for non-municipal purposes is calculated by subtracting amounts due on a preliminary basis from the full tax requirement for the tax year. The first and second installments, for municipal purposes, will be calculated on a percentage of the previous years billing necessary to bill the amount required to collect the full tax levy, plus the non-municipal portion, which represents the amount payable to each taxing district for the period of January 1 through June 30.

Tax installments not paid on or before the due date are subject to interest penalties of eight percent (8%) on the first \$1,500 of the delinquency and, then eighteen percent (18%) per annum on any amount in excess of \$1,500. A penalty of up to six percent (6%) of the delinquency in excess of \$10,000 may be imposed on a taxpayer who fails to pay that delinquency prior to the end of the tax year in which the taxes become delinquent. Delinquent taxes open for one year or more are annually included in a tax sale in accordance with State Statutes. Tax title liens are periodically assigned to the Township Attorney (as defined herein) for in rem foreclosures in order to acquire title to these properties.

The provisions of chapter 99 of the Laws of New Jersey of 1997 allow a municipality to sell its total property tax levy to the highest bidder either by public sale with sealed bids or by public auction. The purchaser shall pay the total property tax levy bid amount in quarterly installments or in one annual installment. Property taxes will continue to be collected by the municipal tax collector and the purchaser will receive as a credit against his payment obligation the amount of taxes paid to the tax collector. The purchaser is required to secure his payment obligation to the municipality by an irrevocable letter of credit or surety bond. The purchaser is entitled to receive, all delinquent taxes and other municipal charges owing, due and payable upon collection by the tax collector. The statute sets forth bidding procedures, minimum bidding terms and requires the review and approval of the sale by the Division.

#### Tax Appeals

New Jersey Statutes provide a taxpayer with remedial procedures for appealing an assessed valuation that the taxpayer deems excessive. The taxpayer has a right to file a petition on or before the 15th day of January of the current tax year for its review. The County Board of Taxation and the Tax Court of New Jersey have the authority after a hearing to increase, decrease or reject the appeal petition. Adjustments by the County Board of Taxation are usually concluded prior to the issuance of tax bills. If the taxpayer believes the decision of the County Board of Taxation to be incorrect, appeal of the decision may be made to the Tax Court of New Jersey. State tax court appeals tend to take several years to conclude by settlement or trial and any losses in tax collection from prior years, after an unsuccessful trial or by settlement, are charged directly to operations.

## TAX MATTERS

## Exclusion of Interest on the Bonds From Gross Income for Federal Tax Purposes

The Internal Revenue Code of 1986, as amended (the "Code"), imposes certain requirements that must be met on a continuing basis subsequent to the issuance of the Bonds in order to assure that interest on the Bonds will be excluded from gross income for federal income tax purposes under Section 103 of the Code. Failure of the Township to comply with such requirements may cause interest on the Bonds to lose the exclusion from gross income for federal income tax purposes, retroactive to the date of issuance of the Bonds. The Township will make certain representations in its tax certificate, which will be executed on the date of issuance of the Bonds, as to various tax requirements. The Township has covenanted to comply with the provisions of the Code applicable to the Bonds to lose the exclusion from gross income under Section 103 of the Code. Bond Counsel will rely upon the representations made in the tax certificate and will assume continuing compliance by the Township with the above covenants in rendering its federal income tax opinions with respect to the exclusion of interest on the Bonds from gross income for federal income tax purposes and with respect to the treatment of interest on the Bonds for the purposes of alternative minimum tax.

Assuming the Township observes its covenants with respect to compliance with the Code, Archer & Greiner P.C., Bond Counsel to the Township, is of the opinion that, under existing law, interest on the Bonds is not includable for Federal income tax purposes in the gross income of the owners of the Bonds pursuant to Section 103 of the Code. Interest on the Bonds is not an item of tax preference under Section 57 of the Code for purposes of computing federal alternative minimum tax; however, interest on the Bonds is included in the "adjusted financial statement income" of certain corporations that are subject to the alternative minimum tax under the Code.

The opinion of Bond Counsel is based on current legal authority and covers certain matters not directly addressed by such authority. It represents Bond Counsel's legal judgment as to exclusion of interest on the Bonds from gross income for federal income tax purposes but is not a guaranty of that conclusion. The opinion is not binding on the Internal Revenue Service ("IRS") or any court. Bond Counsel expresses no opinion about (i) the effect of future changes in the Code and the applicable regulations under the Code or (ii) the interpretation and enforcement of the Code or those regulations by the IRS.

Bond Counsel's engagement with respect to the Bonds ends with the issuance of the Bonds, and, unless separately engaged, Bond Counsel is not obligated to defend the Township or the owners of the Bonds regarding the tax status of interest thereon in the event of an audit examination by the IRS. The IRS has a program to audit tax-exempt obligations to determine whether the interest thereon is includible in gross income for federal income tax purposes. If the IRS does audit the Bonds, under current IRS procedures, the IRS will treat the Township as the taxpayer and the beneficial owners of the Bonds will have only limited rights, if any, to obtain and participate in judicial review of such audit. Any action of the IRS, including, but not limited to, selection of the Bonds for audit, or the course or result of such audit, or an audit of other obligations presenting similar tax issues, may affect the market value of the Bonds.

Payments of interest on tax-exempt obligations, including the Bonds, are generally subject to IRS Form 1099-INT information reporting requirements. If an Obligation owner is subject to backup withholding under those requirements, then payments of interest will also be subject to backup withholding. Those requirements do not affect the exclusion of such interest from gross income for federal income tax purposes.

## Additional Federal Income Tax Consequences of Holding the Bonds

Prospective purchasers of the Bonds should be aware that ownership of, accrual or receipt of interest on or disposition of tax-exempt obligations, such as the Bonds, may have additional federal income tax consequences for certain taxpayers, including, without limitation, taxpayers eligible for the earned income credit, recipients of certain Social Security and certain Railroad Retirement benefits, taxpayers that may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations, financial institutions, property and casualty companies, foreign corporations and certain S corporations.

Bond Counsel expresses no opinion regarding any federal tax consequences other than its opinion with regard to the exclusion of interest on the Bonds from gross income pursuant to Section 103 of the Code and interest on the Bonds not constituting an item of tax preference under Section 57 of the Code. Prospective purchasers of the Bonds should consult their tax advisors with respect to all other tax consequences (including, but not limited to, those listed above) of holding the Bonds.

#### Changes in Federal Tax Law Regarding the Bonds

Legislation affecting tax-exempt obligations is regularly considered by the United States Congress and may also be considered by the State of New Jersey. Court proceedings may also be filed, the outcome of which could modify the tax treatment of obligations such as the Bonds. There can be no assurance that legislation enacted or proposed, or actions by a court, after the date of issuance of the Bonds will not have an adverse effect on the tax status of interest on the Bonds or the market value or marketability of the Bonds. These adverse effects could result, for example, from changes to federal or state income tax rates, changes in the structure of federal or state income taxes (including replacement with another type of tax) or repeal (or reduction in the benefit) of the exclusion of interest, if applicable, on the Bonds from gross income for federal or state income tax purposes for all or certain taxpayers.

#### State Taxation for the Bonds

Bond Counsel is of the opinion that, based upon existing law, interest on the Bonds and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act.

#### ADDITIONALLY, EACH PURCHASER OF THE BONDS SHOULD CONSULT HIS OR HER OWN ADVISOR REGARDING ANY CHANGES IN THE STATUS OF PENDING OR PROPOSED FEDERAL OR NEW JERSEY STATE TAX LEGISLATION, ADMINISTRATIVE ACTION TAKEN BY TAX AUTHORITIES, COURT DECISIONS OR LITIGATION.

#### ALL POTENTIAL PURCHASERS OF THE BONDS SHOULD CONSULT WITH THEIR TAX ADVISORS IN ORDER TO UNDERSTAND THE IMPLICATIONS OF THE CODE.

#### **Other Tax Consequences**

Except as described above, Bond Counsel expresses no opinion with respect to any Federal, state, local or foreign tax consequences of ownership of the Bonds. Bond Counsel renders its opinion under existing statutes, regulations, rulings and court decisions as of the date of issuance of the Bonds and assumes no obligation to update its opinion after such date of issuance to reflect any future action, fact, circumstance, change in law or interpretation, or otherwise. Bond Counsel expresses no opinion as to the effect, if any, on the tax status of the interest on the Bonds paid or to be paid as a result of any action hereafter taken or not taken in reliance upon an opinion of other counsel.

See <u>Appendix C</u> for the complete text of the proposed form of Bond Counsel's legal opinion with respect to the Bonds.

#### ALL POTENTIAL PURCHASERS OF THE BONDS SHOULD CONSULT WITH THEIR TAX ADVISORS WITH RESPECT TO THE FEDERAL, STATE AND LOCAL TAX CONSEQUENCES (INCLUDING BUT NOT LIMITED TO THOSE LISTED ABOVE) OF THE OWNERSHIP OF THE BONDS.

#### LITIGATION

To the knowledge of the Township Attorney, John A. Alice, Esquire, Woodbury, New Jersey (the "Township Attorney"), there is no litigation of any nature now pending or threatened, restraining or enjoining the issuance or the delivery of the Bonds, or the levy or the collection of taxes to pay the principal of or the interest on the Bonds, or in any manner questioning the authority or the proceedings for the issuance of the Bonds or for the levy or the collection of taxes to pay the principal of or the Bonds, or contesting the corporate existence or the boundaries of the Township or the title of any of the present officers. Moreover, to the knowledge of the Township Attorney, no litigation is presently pending or threatened that, in the opinion of the Township Attorney, would have a material adverse impact on the financial condition of the Township if adversely decided. A Certificate to such effect will be executed by the Township Attorney and delivered to the Bond Underwriter (as hereinafter defined) at closing.

#### APPROVAL OF LEGAL PROCEEDINGS

All legal matters incident to the authorization, the issuance, the sale and the delivery of the Bonds are subject to the approval of Archer & Greiner P.C., Red Bank, New Jersey, Bond Counsel to the Township, whose approving legal opinion will be delivered with the Bonds substantially in the form set forth as <u>Appendix</u> <u>C</u> hereto. Certain legal matters will be passed on for the Township by its Township Attorney.

#### MUNICIPAL BANKRUPTCY

The undertakings of the Township should be considered with reference to 11 U.S.C. § 101 <u>et seq</u>., as amended and supplemented (the "Bankruptcy Code"), and other bankruptcy laws affecting creditors' rights and municipalities in general. The Bankruptcy Code permits the State or any political subdivision, public agency, or instrumentality that is insolvent or unable to meet its debts to commence a voluntary bankruptcy case by filing a petition with a bankruptcy court for the purpose of effecting a plan to adjust its debts; directs such a petitioner to file with the court a list of petitioner's creditors; provides that a petition filed under this chapter shall operate as a stay of the commencement or continuation of any judicial or other proceeding against the petitioner; grants priority to certain debts owed; and provides that the plan must be accepted in writing by or on behalf of creditors holding at least two-thirds in amount and more than one half in number of the allowed claims of at least one (1) impaired class. The Bankruptcy Code specifically does not limit or impair the power of a state to control by legislation or otherwise, the procedures that a municipality must follow in order to take advantage of the provisions of the Bankruptcy Code.

The Bankruptcy Code provides that special revenue acquired by the debtor after the commencement of the case shall remain subject to any lien resulting from any security agreement entered into by such debtor before the commencement of such bankruptcy case. However, special revenues acquired by the debtor after commencement of the case shall continue to be available to pay debt service secured by those revenues. Furthermore, the Bankruptcy Code provides that a transfer of property of a debtor to or for the benefit of any holder of a bond or note, on account of such bond or note, may not be avoided pursuant to certain preferential transfer provisions set forth in such code.

Reference should also be made to N.J.S.A. 52:27-40 <u>et seq</u>., which provides that a local unit, including the Township, has the power to file a petition in bankruptcy with any United States court or court in bankruptcy under the provisions of the Bankruptcy Code, for the purpose of effecting a plan of readjustment of its debts or for the composition of its debts; provided, however, the approval of the Local Finance Board, as successor to the Municipal Finance Commission, must be obtained.

The Township has not authorized the filing of a bankruptcy petition. This reference to the Bankruptcy Code or the State statute should not create any implication that the Township expects to utilize the benefits of their provisions, or that if utilized, such action would be approved by the Local Finance Board, or that any proposed plan would include a dilution of the source of payment of and security for the Bonds, or that the Bankruptcy Code could not be amended after the date hereof.

#### SECONDARY MARKET DISCLOSURE FOR THE BONDS

The Township has covenanted for the benefit of the holders of the Bonds and the beneficial owners of the Bonds to provide certain financial information and operating data of the Township annually and to comply with the provisions of Rule 15c2-12 (the "Rule") promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended and supplemented, and as detailed in a Continuing Disclosure Certificate (the "Bond Disclosure Certificate") to be executed on behalf of the Township by its Chief Financial Officer, in the form appearing in <u>Appendix D</u> attached hereto. Such Bond Disclosure Certificate shall be delivered concurrently with the delivery of the Bonds. Annual financial information, including operating data, and notices of events specified in the Rule, if material, shall be filed with the Municipal Securities Rulemaking Board (the "MSRB"). This covenant is being made by the Township to assist the purchaser of the Bonds in complying with the Rule.

During the previous five years, the Township has failed to timely file its annual information consisting of the audited financial statements and operating data for the fiscal year ending December 31, 2022. The Township has engaged Acacia Financial Group, Inc. as its dissemination agent to ensure future compliance with the Rule.

#### LEGALITY FOR INVESTMENT

The State and all public officers, municipalities, counties, political subdivisions and public bodies, and agencies thereof, all banks, bankers, trust companies, savings and loan associations, savings banks and institutions, building and loan associations, investment companies, and other persons carrying on banking business, all insurance companies, and all executors, administrators, guardians, trustees, and other fiduciaries may legally invest any sinking funds, moneys or other funds belonging to them or within their control in any bonds of the Township, including the Bonds, and such Bonds are authorized security for any and all public deposits.

#### **MUNICIPAL ADVISOR**

Acacia Financial Group, Inc., Mount Laurel, New Jersey has served as Municipal Advisor to the Township with respect to the issuance of the Bonds (the "Municipal Advisor"). The Municipal Advisor is not obligated to undertake, and has not undertaken, either to make an independent verification of, or to assume responsibility for the accuracy, completeness, or fairness of the information contained in the Official Statement and the Appendices hereto. The Municipal Advisor is an independent registered municipal advisor and is not engaged in the business of underwriting, trading or distributing municipal securities or other public securities.

#### UNDERWRITING

The Bonds have been purchased from	h the Township at a public sale for resale by (the
"Bond Underwriter"), at a purchase price of \$	. The purchase price of the Bonds reflects the par
amount of the Bonds equal to \$	; minus a Bond Underwriter's discount of \$,
plus an original issue premium in the amount	of \$

#### RATING

Standard & Poor's Ratings Services, a division of The McGraw-Hill Companies, Inc. (the "Rating Agency"), has assigned the Bonds the rating of "AA" based upon the creditworthiness of the Township.

Such rating reflects only the views of the Rating Agency, and an explanation of the significance of the rating may be obtained from the Rating Agency at 55 Water Street, New York, New York 10041. There is no assurance that the rating will continue for any period of time or that it will not be revised or withdrawn entirely by the Rating Agency, if in the judgment of such Rating Agency, circumstances so warrant. Any revision or withdrawal of the rating may have an adverse effect on the market price of the Bonds. Except as set forth in the Bond Certificate, the Township has not agreed to take any action with respect to any proposed rating change or to bring such rating change, if any, to the attention of the owners of the Bonds.

## FINANCIAL STATEMENTS

The compiled financial statements of the Township as of December 31, 2024, and audited financial statement of the Township as of December 31, 2023, have been prepared by Bowman & Company, LLP, Woodbury, New Jersey (the "Auditor"). Accordingly, the Auditor takes responsibility for their Accountant's Compilation Report and Independent Auditor's Report appearing and set forth in <u>Appendix B</u> attached hereto.

#### PREPARATION OF OFFICIAL STATEMENT

All information has been obtained from sources which the Township considers to be reliable but it makes no warranty, guarantee or other representation with respect to the accuracy and completeness of such information.

The Auditor takes responsibility for the financial statements to the extent specified in the Independent Auditors' Report.

Acacia Financial Group, Inc., has not participated in the preparation of the financial or statistical information in this Official Statement, nor has it verified the accuracy, completeness or fairness thereof and, accordingly, expresses no opinion with respect thereto.

Archer & Greiner P.C. has not participated in the preparation of the financial or statistical information in this Official Statement, nor has it verified the accuracy, completeness or fairness thereof and, accordingly, expresses no opinion with respect thereto.

#### ADDITIONAL INFORMATION

Inquiries regarding this Official Statement, including requests for information additional to that contained herein, may be directed to the Township of Woolwich, 120 Village Green Drive, Woolwich, New Jersey 08085, Attn: Lois Yarrington, Chief Financial Officer, (856) 467-2666, or the Municipal Advisor at (856) 234-2266.

#### MISCELLANEOUS

This Official Statement is not to be construed as a contract or agreement between the Township and the purchasers or holders of any of the Bonds. Any statements made in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended merely as opinions and not as representations of fact. The information and expressions of opinion herein are subject to change without notice and neither the delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there have been no changes in the affairs in the Township since the date thereof.

The information contained in this Official Statement is not guaranteed as to accuracy or completeness.

#### TOWNSHIP OF WOOLWICH, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

/s/

Lois Yarrington Chief Financial Officer

Dated: May \_\_\_\_, 2025

# **APPENDIX A**

CERTAIN GENERAL INFORMATION CONCERNING THE TOWNSHIP OF WOOLWICH, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

#### **INFORMATION REGARDING THE TOWNSHIP<sup>1</sup>**

The following material presents certain economic and demographic information of the Township of Woolwich (the "Township"), in the County of Gloucester (the "County"), State of New Jersey (the "State").

## **General Information**

The Township was incorporated in January 1798 and is located in southwest New Jersey approximately fifteen miles southeast of the City of Philadelphia. The Township is bordered by the Borough of Swedesboro, the Township of East Greenwich, the Township of Logan, the Township of South Harrison, the Township of Pilesgrove, the Township of Oldman's and the Township of Harrison. The Township is primarily a residential community, having experienced significantly increased housing construction since the late 1990's.

#### Form of Government

The Township operates under a Township Committee form of government as defined under N.J.S.A. 40A:63-1. The voters elect five members who, at the reorganization meeting, appoint a member to serve as Mayor. The Mayor is the chief executive officer of the Township. The government is empowered to levy taxes on real property.

Responsibilities for various departments are divided among the members of the governing body. The governing body is responsible, among other things, for passing ordinances, adopting the budget, and appointing officials. While the members adopt policy, the Township Administrator is charged with the responsibility of carrying out the policies and for overseeing the day-to-day operations. The financial affairs of the Township are administered by the Chief Financial Officer, who reports to the Township Committee.

## **Retirement Systems**

All full-time permanent or qualified Township employees who began employment after 1944 must enroll in one of two retirement systems depending upon their employment status. These systems were established by acts of the State Legislature. Benefits, contributions, means of funding and the manner of administration are set by State law. The Division of Pensions, within the New Jersey Department of Treasury (the "Division"), is the administrator of the funds with the benefit and contribution levels set by the State. The Township is enrolled in the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS").

## **Pension Information**<sup>2</sup>

Employees who are eligible to participate in a pension plan, are enrolled in PERS or PFRS, administered by the Division. The Division annually charges municipalities and other participating

<sup>&</sup>lt;sup>1</sup> Source: The Township, unless otherwise indicated.

<sup>&</sup>lt;sup>2</sup> Source: State of New Jersey Department of Treasury, Division of Pensions and Benefits

governmental units for their respective contributions to the plans based upon actuarial calculations. The employees contribute a portion of the cost.

## **Employment and Unemployment Comparisons**

For the following years, the New Jersey Department of Labor reported the following annual average employment information for the Township, the County, and the State:

<u>Township</u>	Total Labor <u>Force</u>	Employed Labor Force	Total <u>Unemployed</u>	Unemployment <u>Rate</u>
2024*	N/A	N/A	N/A	N/A
2023	7,410	7,187	223	3.0%
2022	7,281	7,106	175	2.4%
2021	7,069	6,803	266	3.8%
2020	6,886	6,534	352	5.1%
<u>County</u>				
2024	165.300	157.900	7.400	4.5%
2023	164,258	157,191	7,067	4.3%
2022	161,341	155,427	5,914	3.7%
2021	158,303	148,799	9,504	6.0%
2020	156,923	142,899	14,024	8.9%
<u>State</u>				
2024	4,827,300	4,602,600	224,700	4.7%
2023	4,829,671	4,615,722	213,949	4.4%
2022	4,739,800	4,564,100	175,700	3.7%
2021	4,661,100	4,365,400	295,700	6.3%
2020	4,495,200	4,055,300	439,900	9.8%

Source: New Jersey Department of Labor, Office of Research and Planning, Division of Labor Market and Demographic Research, Bureau of Labor Force Statistics, Local Area Unemployment Statistics

\*2024 Date will not be available until April 29th 2025

## Income (as of 2023)

	<u>Township</u>	<u>County</u>	<u>State</u>
Median Household Income	\$155,808	\$102,807	\$101,050
Per Capita Income	56,203	47,760	53,118

Source: US Bureau of the Census, July 2023 American Community Survey 5-Year Estimates

# **Population**

The following tables summarize population increases and the decreases for the Township, the County, and the State.

	Tow	<u>nship</u>	<u>Co</u>	<u>inty</u>	<u>Sta</u>	<u>ate</u>
Year	<b>Population</b>	<u>% Change</u>	<b>Population</b>	<u>% Change</u>	<b>Population</b>	<u>% Change</u>
2023	13,839	0.043	308,423	0.539	9,290,841	2.58
2022	13,260	0.515	306,767	0.705	9,290,817	0.247
2021	13,192	29.33	304,620	5.66	9,267,961	5.41
2010	10,200	236.41	288,288	13.20	8,791,894	4.49
2000	3,032	107.81	254,673	10.69	8,414,350	8.85
1990	1,459	29.23	230,082	15.09	7,730,188	4.96
1980	1,129	-1.57	199,917	15.77	7,365,001	2.75
1970	1,147	-7.13	172,681	28.06	7,168,164	18.15
1960	1,235		134,840		6,066,782	

Source: United States Department of Commerce, Bureau of the Census

## Largest Taxpavers

The ten largest taxpayers in the Township and their assessed valuations are listed below:

	2024	% of Total
<u>Taxpayers</u>	Assessed Valuation	<b>Assessed Valuation</b>
Pond View at Westbrook, LLC	\$28,899,000	1.90%
Westbrook at Weatherby, LLC	21,262,000	1.40%
Liberty Venture, LP C/O Prologis LP	18,032,710	1.18%
USF Propco II, LLC %Ernst & Young	8,411,000	0.55%
Liberty Property LP C/O Prologis LP	8,123,800	0.53%
Columbia Gas C/O Tax Dept	7,766,600	0.51%
CI0F I – NJW01 LLC	6,614,800	0.43%
CIVF VI NJ2B01 LLC C/O Cabot Proper	6,315,000	0.41%
DPIF NJ 4 2120 Urban Renewal LLC	6,135,700	0.40%
Weatherby Four Season 3 and 4 LLC	6,100,100	0.40%
Total	<u>\$117,660,710</u>	<u>7.71%</u>

Source: Municipal Tax Assessor

# **Comparison of Tax Levies and Collections**

		<b>Current Year</b>	<b>Current Year</b>
Year	Tax Levy	<b>Collection</b>	% of Collection
$2024^{1}$	\$52,765,463.16	\$52,259,117.02	99.04%
2023	49,404,950.06	48,945,967.62	99.07%
2022	50,252,921.74	49,341,946.35	98.19%
2021	49,328,043.45	48,883,315.93	99.10%
2020	46,924,723.49	46,419,253.92	98.92%

Source: Annual Audit Reports of the Township

1. 2024 Unaudited Financial Statements

## **Delinquent Taxes and Tax Title Liens**

	Amount of Tax	Amount of	Total	% of
Year	<u>Title Liens</u>	<u>Delinquent Tax</u>	<u>Delinquent</u>	<u>Tax Levy</u>
$2024^{1}$	\$100,755.49	\$391,447.27	\$492,202.76	0.93%
2023	211,334.61	345,107.38	556,441.99	1.13%
2022	277,365.06	411,454.33	688,819.39	1.37%
2021	267,083.22	402,427.48	669,510.70	1.36%
2020	260,520.62	515,468.53	775,989.15	1.65%

Source: Annual Audit Reports of the Township

1. 2024 Unaudited Financial Statements

# Number of Municipal Held Tax Certificates

Year	<u>Amount</u>
2024	6
2023	10
2022	37
2021	64
2020	63

Source: Annual Audit Reports of the Township

## Tax Rates per \$100 of Net Valuations Taxable and Allocations

		Municipal	Local	Regional		
Year	<u>Municipal</u>	<u>Open Space</u>	<u>School</u>	<u>School</u>	<u>County</u>	<u>Total</u>
2024	\$0.529	\$0.050	\$1.240	\$0.828	\$0.711	\$3.358
2023	0.529	0.050	1.189	0.824	0.707	3.299
2022	0.530	0.049	1.212	0.841	0.735	3.367
2021	0.531	0.050	1.243	0.861	0.751	3.436
2020	0.511	0.050	1.271	0.855	0.744	3.431

The table below lists the tax rates for Township residents for the past five (5) years.

Source: Gloucester County Abstract of Ratables

# Valuation of Property

	Aggregate Assessed Valuation of	Aggregate True Value of	Ratio of Assessed to	Assessed Value of	Equalized
Year	<b>Real Property</b>	<b>Real Property</b>	<u>True Value</u>	Personal Property	Valuation
2024	\$1,521,692,810	\$2,217,887,786	68.61	\$0	\$2,217,887,786
2023	1,462,961,510	1,945,945,078	75.18	0	1,945,945,078
2022	1,420,257,010	1,686,766,045	84.20	0	1,686,766,045
2021	1,370,899,410	1,481,572,906	92.53	0	1,481,572,906
2020	1,347,561,510	1,382,965,425	97.44	0	1,382,965,425

Source: State of New Jersey - Table of Equalized Valuations

## **Classification of Ratables**

The table below lists the comparative assessed valuation for each classification of real property within the Township for the past five (5) years.

Year	Vacant Land	Residential	Farm	<b>Commercial</b>	<u>Industrial</u>	<u>Apartments</u>	Total
2024	\$45,304,400	\$1,280,338,400	\$21,883,200	\$67,797,700	\$56,208,110	\$50,161,000	\$1,521,692,810
2023	39,912,300	1,232,945,600	22,924,500	67,424,800	49,593,310	50,161,000	1,462,961,510
2022	24,429,200	1,200,763,900	26,954,700	68,354,900	49,953,310	50,161,000	1,420,257,010
2021	21,642,700	1,158,315,500	22,553,800	68,030,900	50,195,510	50,161,000	1,370,899,410
2020	17,696,100	1,137,261,000	23,150,000	69,097,900	50,195,510	50,161,000	1,347,561,510

Source: State of New Jersey - Property Value Classification

The following table summarizes the Township's Current Fund budget for the past five (5) fiscal years ending December 31. The following summary should be used in conjunction with the tables in the sourced documents from which it is derived.

## **Summary of Current Fund Budget**

Anticipated Revenues	<u>2020</u>	<u>2021</u>	2022	<u>2023</u>	<u>2024</u>
Fund Balance Utilized	\$1,895,000	\$1,964,000	\$1,995,000	\$2,990,000	\$3,850,000
Miscellaneous Revenues	2,457,796	2,444,531	2,992,782	4,013,931	5,680,701
Receipts from Delinquent Taxes	500,000	450,000	375,000	364,000	364,000
Amount to be Raised by Taxation	<u>6,891,197</u>	<u>7,288,769</u>	<u>7,532,726</u>	<u>7,760,268</u>	<u>8,063,142</u>
Total Revenue:	<u>\$11,743,994</u>	<u>\$12,147,300</u>	\$ <u>12,895,508</u>	\$ <u>15,128,199</u>	\$ <u>17,957,843</u>
<b>Appropriations</b>					
General Appropriations	\$7,326,704	\$7,421,716	\$7,913,364	\$8,279,475	\$9,069,384
Operations (Excluded from CAPS)	1,314,846	1,426,416	1,523,151	2,521,814	2,342,949
Deferred Charges and Statutory Expenditures	0	175,000	200,000	0	0
Capital Improvement Fund	0	50,000	50,000	390,000	981,900
Municipal Debt Service	1,714,255	1,655,955	1,992,550	2,716,191	4,320,330
Reserve for Uncollected Taxes	<u>1,388,189</u>	<u>1,418,213</u>	<u>1,216,443</u>	<u>1,220,719</u>	<u>1,243,280</u>
Total Appropriations:	<u>\$11,743,994</u>	<u>\$12,147,300</u>	\$ <u>12,895,508</u>	\$ <u>15,128,199</u>	\$ <u>17,957,843</u>

Source: Annual Adopted Budgets of the Township 1. The 2025 Budget has not yet been introduced

## **Fund Balance**

## Current Fund

The following table lists the Township's fund balance and the amount utilized in the succeeding year's budget for the Current Fund for the past five (5) fiscal years ending December 31.

# Fund Balance - Current Fund

	Balance	Utilized in Budget
Year	<u>12/31</u>	of Succeeding Year
2024 <sup>1</sup>	\$8,220,127	\$ -
2023	7,074,256	3,850,000
2022	6,038,483	2,990,000
2021	4,190,285	1,995,000
2020	2,565,879	1,964,000

Source: Annual Audit Reports of the Township

1. 2024 Unaudited Financial Statements

# Township Indebtedness as of December 31, 2024<sup>1</sup>

General Purpose Debt	
Serial Bonds	\$8,310,000.00
Bond Anticipation Notes	29,635,060.00
Bonds and Notes Authorized but Not Issued	3,058,000.00
Other Bonds, Notes and Loans	48,527.38
Total:	\$41,051,587.38
Local School District Debt	
Serial Bonds	\$16,344,377.90
Temporary Notes Issued	0.00
Bonds and Notes Authorized but Not Issued	0.00
Total:	\$16,344,377.90
Regional School District Debt	
Serial Bonds	\$9,755,363.77
Temporary Notes Issued	0.00
Bonds and Notes Authorized but Not Issued	<u>0.00</u>
Total:	\$9,755,363.77
Self-Liquidating Debt	<b>\$</b> 0.00
Serial Bonds	\$0.00
Bond Anticipation Notes	0.00
Bonds and Notes Authorized but Not Issued	0.00
Other Bonds, Notes and Loans	<u>0.00</u>
Total:	\$0.00
TOTAL GROSS DEBT	<u>\$67,151,329.05</u>
Less: Statutory Deductions	
General Purpose Debt	\$1,023,442.04
Local School District Debt	16,344,377.90
Regional School District Debt	9,755,363.77
Self-Liquidating Debt	<u>0.00</u>
Total:	\$27,123,183.71
TOTAL NET DEBT	<u>\$40,028,145.34</u>

Source: 2024 Annual Debt Statement of the Township

# Overlapping Debt (as of December 31, 2024)

Name of Related Entity	Related Entity <u>Debt Outstanding</u>	Township Percentage	Township <u>Share</u>
Local School District	\$18,455,000	88.56%	\$16,344,377.91
Regional School District	22,580,000	43.20	9,755,363.77
County	220,136,961.00	5.25%	<u>11,557,190.45</u>
Net Indirect Debt			\$37,656,932.13
Net Direct Debt			40,028,145.34
Total Net Direct and Indirect Debt			<u>\$77,685,077.47</u>

# <u>Debt Limit</u>

Average Equalized Valuation Basis (2022, 2032, 2024)	\$1,950,199,636.33
Permitted Debt Limitation (3 1/2%)	68,256,987.27
Less: Net Debt	40,028,145.34
Remaining Borrowing Power	<u>\$28,228,841.93</u>
Percentage of Net Debt to Average Equalized Valuation	2.053%
Gross Debt Per Capita based on 2022 population of 13,839	\$4,852
Net Debt Per Capita based on 2022 population of 13,839	\$2,892

Source: 2024 Annual Debt Statement of the Township

# **APPENDIX B**

COMPILED FINANCIAL STATEMENTS OF THE TOWNSHIP FOR THE YEAR ENDED DECEMBER 31, 2024 AND AUDITED FINANCIAL STATEMENTS OF THE TOWNSHIP FOR THE YEAR ENDED DECEMBER 31, 2023

# FOR THE YEAR ENDED 2024

# COMPILED FINANCIAL STATEMENTS



#### **INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

The Honorable Mayor and Members of the Township Committee Township of Woolwich Woolwich, New Jersey 08085

Management is responsible for the accompanying financial statements of the Township of Woolwich, in the County of Gloucester, State of New Jersey, which comprise the statement of assets, liabilities, reserves and fund balance--regulatory basis of the various funds as of December 31, 2024 and the related statements of operations and changes in fund balances--regulatory basis for the year then ended, in accordance with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and for determining that this regulatory basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements to have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures required by these regulatory accounting practices. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Township's assets, liabilities, reserves, fund balance, revenues and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Respectfully submitted,

/s/ BOWMAN & COMPANY LLP Certified Public Accountants & Consultants

/s/ Fred S. Caltabiano Certified Public Accountant Registered Municipal Accountant

Woodbury, New Jersey March 7, 2025

# CURRENT FUND

Statement of Assets, Liabilities, Reserves, and Fund Balance -- Regulatory Basis As of December 31, 2024

Assets	
Regular Fund: Cash Receivables with Full Reserves: Delinquent Taxes Receivable Tax Title Liens Receivable Property Acquired for Taxes (at Assessed Valuation) Interfunds Receivable	\$ 27,536,122.48 391,447.27 100,755.49 173,200.00 198,487.36
Total Regular Fund	28,400,012.60
Federal and State Grant Fund: Interfunds Receivable Grants Receivable Total Federal and State Grant Fund	259,649.56 1,054,407.28 1,314,056.84
Liabilities, Reserves, and Fund Balance	\$ 29,714,069.44
Regular Fund: Liabilities: Appropriation Reserves Reserve for Encumbrances Accounts Payable Tax Overpayments Prepaid Taxes Due from/to State of NJ - Senior Citizens & Veterans' Deductions County Taxes Payable Local School District Tax Payable Interfunds Payable Due to County - 5% PILOT Due to County of Gloucester - Court Fines June 2023 Reserve for Sewer Connection Fees Reserve for Master Plan Reserve for FEMA Reserve for Sale of Municipal Assets Reserve for National Opioid Settlement	\$ 1,414,758.62 281,817.08 52,004.80 12,695.95 463,404.85 11,600.53 355,153.20 4,024,510.96 6,577,544.06 134,373.96 3,507.75 558,000.00 18,537.57 145,377.03 5,165,070.00 97,639.22
Total Liabilities Reserve for Receivables Fund Balance	19,315,995.58 863,890.12 8,220,126.90
Total Regular Fund	28,400,012.60
Federal and State Grant Fund: Federal and State Funds: Unappropriated Appropriated Encumbrances Payable Interfunds Payable Total Federal and State Grant Fund	2,636.00 1,064,187.90 53,185.94 194,047.00 1,314,056.84 \$ 29,714,069.44

See Independent Accountant's Compilation Report and selected notes.

## CURRENT FUND Statement of Operations and Changes in Fund Balance -- Regulatory Basis For the Year Ended December 31, 2024

Revenue Realized: Current Tax Collections Delinquent Tax and Tax Title Liens Collections Miscellaneous Revenue Anticipated Non Budget Revenue Other Credits to Income Fund Balance Utilized	\$ 52,259,117.02 491,414.96 7,157,639.71 855,961.19 519,099.01 3,850,000.00
Total Income	 65,133,231.89
Expenditures: Operations Capital Improvements Debt Service Local School Tax Regional School Tax County Tax Municipal Open Space Tax Other Expenditures	 11,446,867.34 981,900.00 4,316,038.20 18,870,031.00 12,602,131.50 11,150,314.55 761,818.71 8,260.17
Total Expenditures	 60,137,361.47
Excess in Revenue	4,995,870.42
Fund Balance, January 1	 7,074,256.48
	12,070,126.90
Decreased by: Utilized as Revenue	 3,850,000.00
Fund Balance, December 31	\$ 8,220,126.90

See Independent Accountant's Compilation Report and selected notes.

# TRUST FUND Statement of Assets, Liabilities, and Reserves -- Regulatory Basis As of December 31, 2024

Assets	
Animal Control Fund: Interfunds Receivable	\$ 4,933.00
Total Animal Control Fund	4,933.00
Other Funds: Cash	11,575,418.15
Total Other Funds	11,575,418.15
Municipal Open Space Fund: Cash	947,133.46
Total Municipal Open Space Fund	947,133.46
	\$ 12,527,484.61
Liabilities, and Reserves	
Animal Control Fund: Reserve for Animal Control Fund Expenditures	\$ 4,933.00
Tatal Animal Control Fund	4 022 00

Reserve for Animal Control Fund Expenditures	\$ 4,933.00
Total Animal Control Fund	 4,933.00
Other Funds: Interfunds Payable Reserve for Special Funds	 203,420.36 11,371,997.79
Total Other Funds	 11,575,418.15
Municipal Open Space Fund: Reserve for Future Use	 947,133.46
Total Municipal Open Space Fund	 947,133.46
	\$ 12,527,484.61

See Independent Accountant's Compilation Report and selected notes.

### GENERAL CAPITAL FUND Statement of Assets, Liabilities, Reserves, and Fund Balance -- Regulatory Basis As of December 31, 2024

<u>Assets</u>	
Interfunds Receivable	\$ 6,511,941.50
Grants Receivable	82,370.60
Deferred Charges to Future Taxation:	0.050.507.00
Funded	8,358,527.38
Unfunded	 32,693,060.00
	\$ 47,645,899.48
Liabilities, Reserves, and Fund Balance	
Bonds Payable	\$ 8,310,000.00
Bond Anticipation Notes	29,635,060.00
Loans Payable	48,527.38
Improvement Authorizations:	
Funded	72,040.80
Unfunded	5,622,181.58
Encumbrances Payable	2,007,023.99
Reserve for Developers Deposits	173,465.05
Reserve to Pay Debt Service	1,023,442.04
Capital Improvement Fund	202,483.35
Fund Balance	 551,675.29
	\$ 47,645,899.48

See Independent Accountant's Compilation Report and selected notes.

Selected Information - Substantially All Disclosures Required By the Regulatory Basis of Accounting Have Been Omitted For the Year Ended December 31, 2024

#### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Description of Financial Reporting Entity** - The Township of Woolwich (hereafter referred to as the "Township") was incorporated as a township by an act of the New Jersey legislature on March 17, 1767, from portions of Greenwich Township. The Township, located in Gloucester County, New Jersey, has a total area of approximately twenty-one square miles, and is located approximately twenty miles southeast from the City of Philadelphia. The Township borders the Gloucester County Townships of East Greenwich, Harrison, Logan, and South Harrison; and the Salem County Townships of Oldmans and Pilesgrove. The Township also surrounds the Borough of Swedesboro. According to the 2020 census, the population is 12,577.

The Township is governed under the Township Committee form of government, with a five-member Committee. The Committee is elected directly by the voters in partisan elections to serve three-year terms of office on a staggered basis, with one or two seats coming up for election each year. At an annual reorganization meeting, the Committee selects one of its members to serve as Mayor and another as Deputy Mayor. Legislative and executive power is vested in the Committee.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation** - The financial statements of the Township contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Township accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

<u>**Current Fund</u>** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.</u>

<u>**Trust Funds</u>** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.</u>

<u>General Capital Fund</u> - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

<u>General Fixed Asset Group of Accounts</u> - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its current and municipal open space funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

<u>Cash, Cash Equivalents and Investments</u> - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6. differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 225), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985, are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**<u>Fund Balance</u>** - Fund balance included in the current fund represent the amount available for anticipation as revenue in future years' budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Gloucester, the Swedesboro-Woolwich Consolidated School District and the Kingsway Regional School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Township is responsible for levying, collecting, and remitting school taxes for the Swedesboro-Woolwich Consolidated School District and the Kingsway Regional School District. Operations is charged for the full amount required to be raised from taxation to operate the regional high school district for the period from January 1 to December 3 and for the consolidated school district, the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2023 and decreased by the amount deferred at December 31, 2024.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Gloucester. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediately preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal and interest payments on outstanding general capital bonds and notes are provided on the cash basis.

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital fund. Where an improvement is a "local Improvement", i.e., assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

<u>Compensated Absences and Postemployment Benefits</u> - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

#### Impact of Recently Issued Accounting Principles

#### **Recently Issued Accounting Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued the following statement that have effective dates that may affect future financial presentations:

Statement No. 101, Compensated Absences. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The Statement will become effective for the Township in the year ending December 31, 2024. As a result of the regulatory basis of accounting previously described in note 1, this Statement will have no impact on the financial statement is currently evaluating whether or not this Statement will have an impact on the financial statement disclosures of the Township.

# FOR THE YEARS ENDED 2023 AND 2022

AUDITED FINANCIAL STATEMENTS



#### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members of the Township Committee Township of Woolwich Woolwich Township, New Jersey 08085

#### **Report on the Audit of the Financial Statements**

#### Opinions

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Woolwich, in the County of Gloucester, State of New Jersey, as of December 31, 2023, and the related statements of operations and changes in fund balance - regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

#### Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Woolwich, in the County of Gloucester, State of New Jersey, as of December 31, 2023, and the results of its operations and changes in fund balance - regulatory basis of such funds for the year then ended, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

#### Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America* section of our report, the accompanying financial statements referred to above do not present fairly the financial position of the Township of Woolwich, in the County of Gloucester, State of New Jersey, as of December 31, 2023, or the results of its operations and changes in fund balance for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions on Regulatory Basis of Accounting

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in note 1 to the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

#### Other Matter

The financial statements of the Township of Woolwich as of and for the year ended December 31, 2022 were audited by another auditor whose report dated September 20, 2023, expressed an adverse opinion on those financial statements in accordance with accounting principles generally accepted in the United States of America, and an unmodified opinion under the regulatory basis of accounting.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with auditing standards generally accepted in the United States of America, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

# Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Respectfully submitted,

/s/ BOWMAN & COMPANY LLP Certified Public Accountants & Consultants

/s/ Fred S. Caltabiano Certified Public Accountant Registered Municipal Accountant

Woodbury, New Jersey July 31, 2024

CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis

		cember 31,
ASSETS:	<u>2023</u>	<u>2022</u>
Regular Fund:		
Cash	\$ 20,654,462.33	\$ 13,111,343.47
Cash - Change Fund	650.00	650.00
	20,655,112.33	13,111,993.47
Receivables and Other Assets with Full Reserves:		
Delinquent Property Taxes Receivable	345,107.38	411,454.33
Tax Title Liens Receivable	211,334.61	277,365.06
Foreclosed Property	173,200.00	
Revenue Accounts Receivable		5,285.50
Due from Trust - Other Funds	154,040.35	116,742.34
Due from General Capital Fund		15,886.26
	883,682.34	826,733.49
Total Regular Fund	21,538,794.67	13,938,726.96
Federal and State Grant Fund:		
Due from Current Fund	490,759.46	621,174.48
Grants Receivable	559,767.52	86,315.14
Total Federal and State Grant Fund	1,050,526.98	707,489.62
	\$ 22,589,321.65	\$ 14,646,216.58

(Continued)

CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis

	As of December 31,	
	2023	2022
LIABILITIES, RESERVES AND FUND BALANCE:		
Regular Fund:		
Liabilities:		
Appropriation Reserves	\$ 982,970.80	\$ 652,031.32
Reserve for Encumbrances	235,896.91	93,758.42
Accounts Payable		7,723.53
Tax Overpayments	84,294.65	
Prepaid Taxes	431,224.93	519,999.09
Due State of NJ - Senior Citizens & Veterans' Deductions	10,600.53	9,329.30
County Taxes Payable	245,097.87	530,449.63
Local School District Tax Payable	3,288,056.96	3,190,256.47
Due to Federal and State Grant Fund	490,759.46	621,174.48
Due to Municipal Open Space Fund	35,416.08	35,416.08
Due to General Capital Fund	626,103.51	
Due to County of Gloucester - Court Fines June 2023	3,507.75	
Due to County of Gloucester - 5% PILOT	59,401.83	
Reserve for Municipal Relief Fund Aid	43,266.83	21,638.08
Reserve for Master Plan	18,537.57	38,513.82
Reserve for FEMA	829,395.04	829,395.04
Reserve for Sewer Connection Fees		504,000.00
Reserve for Sale of Municipal Assets	6,165,070.00	
Reserve for National Opioid Settlement	31,255.13	19,825.29
	13,580,855.85	7,073,510.55
Reserves for Receivables and Other Assets	883,682.34	826,733.49
Fund Balance	7,074,256.48	6,038,482.92
Total Regular Fund	21,538,794.67	13,938,726.96
Federal and State Grant Fund:		
Due to General Capital Fund	194,047.00	
Reserve for:		
Encumbrances		500.00
Appropriated Grants	854,392.62	706,272.35
Unappropriated Grants	2,087.36	717.27
Total Federal and State Grant Fund	1,050,526.98	707,489.62
	\$ 22,589,321.65	\$ 14,646,216.58

The accompanying Notes to Financial Statements are an integral part of these statements.

CURRENT FUND

Statements of Operations and Changes in Fund Balance -- Regulatory Basis

	For the Years Ender 2023	<u>d December 31,</u> <u>2022</u>
REVENUE AND OTHER INCOME REALIZED:		
Fund Balance Anticipated	\$ 2,990,000.00	\$ 1,995,000.00
Miscellaneous Revenues Anticipated	4,555,610.35	3,144,475.34
Receipts from Delinquent Taxes and Tax Title Liens	369,984.13	347,784.10
Receipts from Current Taxes	48,945,967.62	49,341,946.35
Non-Budget Revenue	1,278,598.54	964,188.33
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	368,121.25	295,066.29
Due County Adjustment/Canceled	398,271.09	
Refund of Prior Year Expenses		15,392.83
Accounts Payable Adjustment	7,723.53	
Reserve for Appropriated Grant Adjustment	42,500.00	
Liquidation of Interfunds	15,892.26	303,501.85
Total Income	58,972,668.77	56,407,355.09
	i	
EXPENDITURES:		
Budget Appropriations:		
Appropriations Within "CAPS":		
Operations:		
Salaries and Wages	2,682,030.00	2,641,067.38
Other Expenses	4,363,270.00	4,079,800.00
Deferred Charges and Statutory Expenditures	1,227,175.00	1,192,497.00
Appropriations Excluded from "CAPS":		
Operations:		
Salaries and Wages	1,581,082.12	1,215,882.09
Other Expenses	1,128,341.17	352,139.63
Capital Improvements	390,000.00	50,000.00
Debt Service	2,710,578.34	1,989,535.94
Deferred Charges		200,000.00
Local School District Tax	17,397,124.00	17,201,521.00
Regional High School Tax	12,055,903.50	11,951,790.00
County Taxes	10,320,761.11	10,414,808.54
County Added/Omitted/Rollback Taxes	245,097.87	530,449.63
Municipal Open Space Tax	732,250.45	744,416.08
Prior Year Seniors Citizens Deductions Disallowed	692.46	250.00
Prior Year Due to County - 5% PILOT	13,823.65	
Refund of Prior Year Revenue	98,765.54	
Total Expenditures	54,946,895.21	52,564,157.29
Excess in Revenue	4,025,773.56	3,843,197.80
Fund Balance January 1	6,038,482.92	4,190,285.12
	10,064,256.48	8,033,482.92
Decreased by: Utilized as Anticipated Revenue	2,990,000.00	1,995,000.00
Fund Balance December 31	\$ 7,074,256.48	\$ 6,038,482.92

The accompanying Notes to Financial Statements are an integral part of these statements.

TRUST FUNDS

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis

	As of December 31,	
ASSETS:	<u>2023</u>	<u>2022</u>
Animal Control Fund: Cash	\$ 4,077.21	\$ 3,425.90
Total Animal Control Fund	4,077.21	3,425.90
Other Funds: Cash - CFO Cash - Tax Collector Total Other Funds	12,137,307.39 <u>66,857.09</u> 12,204,164.48	9,605,889.58 136,783.31 9,742,672.89
Municipal Open Space Fund: Cash Due from Current Fund	827,594.19 35,416.08	778,365.93 35,416.08
Total Municipal Open Space Fund	863,010.27	813,782.01
	\$ 13,071,251.96	\$ 10,559,880.80

(Continued)

TRUST FUNDS

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis

	As of Dec	ember 31,
	<u>2023</u>	<u>2022</u>
LIABILITIES, RESERVES AND FUND BALANCE:		
Animal Control Fund:		
Reserve for Animal Control Fund Expenditures	\$ 4,077.21	\$ 3,425.90
Total Animal Control Fund	4,077.21	3,425.90
Other Funds:		
Due to Current Fund	154,040.35	116,742.34
Due to State of NJ - UCC Fees		16,278.00
Reserve for:		
Site Plan Review Escrow	3,672,128.87	3,949,627.70
Municipal Functions Developers Fees	229,220.36	177,511.64
Police Overtime	162,136.76	142,770.85
Developers Tree Compensation	271,430.60	295,575.60
Developers Recreation Fees	722,200.58	313,375.05
Woolwich Recreation Trust	25,381.47	25,149.03
Storm Recovery / Snow Removal	85,228.51	362.82
Elections		4,425.00
Parking Offenses Adjudication Act	490.73	472.73
Unemployment Compensation Insurance	2,625.95	3,555.56
Special Law Enforcement - Forfeited Funds	8,422.57	8,422.57
Payroll Withholdings Payable	24,294.82	51,883.24
Public Defender	7,016.26	7,016.26
Tax Title Liens Redemption	9,934.71	17,760.93
Tax Sale Premiums	56,922.38	119,022.38
Construction Code Fees	1,670,716.82	1,668,912.10
COAH Fees	5,101,972.74	2,823,809.09
Total Other Funds	12,204,164.48	9,742,672.89
Municipal Open Space Fund:		
Reserve for:		
Encumbrances		1,643.75
Appropriation Reserves		38,539.18
Future Use	863,010.27	773,599.08
Total Municipal Open Space Fund	863,010.27	813,782.01
	\$ 13,071,251.96	\$ 10,559,880.80

The accompanying Notes to Financial Statements are an integral part of these statements.

GENERAL CAPITAL FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis

	 As of December 31,		
	 <u>2023</u>		2022
ASSETS:			
Cash	\$ 5,753,910.03	\$	6,291,446.94
Due from Current Fund	626,103.51		
Due from Federal and State Grant Fund	194,047.00		
Grants Receivable	142,370.60		209,870.60
Deferred Charges to Future Taxation:			
Funded	9,562,076.29		10,730,161.20
Unfunded	 33,959,777.00		34,226,496.00
	\$ 50,238,284.43	\$	51,457,974.74
LIABILITIES, RESERVES AND FUND BALANCE:			
Bonds Payable	\$ 9,490,000.00	\$	10,635,000.00
Bond Anticipation Notes	30,901,777.00		31,168,496.00
Green Acres Loan Payable	72,076.29		95,161.20
Due to Current Fund			15,886.26
Improvement Authorizations:			
Funded	69,848.30		86,338.50
Unfunded	5,678,921.63		5,803,765.85
Contracts Payable / Encumbrances	2,553,741.73		2,949,944.22
Reserve for Developers Deposits	173,465.05		173,465.05
Reserve to Pay Debt Service	254,047.00		60,000.00
Capital Improvement Fund	127,483.35		72,483.35
Fund Balance	 916,924.08		397,434.31
	\$ 50,238,284.43	\$	51,457,974.74

The accompanying Notes to Financial Statements are an integral part of these statements.

Notes to Financial Statements For the Year Ended December 31, 2023

#### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Description of Financial Reporting Entity** - The Township of Woolwich (hereafter referred to as the "Township") was incorporated as a township by an act of the New Jersey legislature on March 17, 1767, from portions of Greenwich Township. The Township, located in Gloucester County, New Jersey, has a total area of approximately twenty-one square miles, and is located approximately twenty miles southeast from the City of Philadelphia. The Township borders the Gloucester County Townships of East Greenwich, Harrison, Logan, and South Harrison; and the Salem County Townships of Oldmans and Pilesgrove. The Township also surrounds the Borough of Swedesboro. According to the 2020 census, the population is 12,577.

The Township is governed under the Township Committee form of government, with a five-member Committee. The Committee is elected directly by the voters in partisan elections to serve three-year terms of office on a staggered basis, with one or two seats coming up for election each year. At an annual reorganization meeting, the Committee selects one of its members to serve as Mayor and another as Deputy Mayor. Legislative and executive power is vested in the Committee.

<u>Measurement Focus, Basis of Accounting and Financial Statement Presentation</u> - The financial statements of the Township contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Township accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

<u>**Current Fund</u>** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.</u>

<u>**Trust Funds</u>** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.</u>

<u>General Capital Fund</u> - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

<u>General Fixed Asset Group of Accounts</u> - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its current and municipal open space funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

<u>Cash, Cash Equivalents and Investments</u> - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6. differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 225), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985, are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**<u>Fund Balance</u>** - Fund balance included in the current fund represent the amount available for anticipation as revenue in future years' budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Gloucester, the Swedesboro-Woolwich Consolidated School District and the Kingsway Regional School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Township is responsible for levying, collecting, and remitting school taxes for the Swedesboro-Woolwich Consolidated School District and the Kingsway Regional School District. Operations is charged for the full amount required to be raised from taxation to operate the regional high school district for the period from January 1 to December 3 and for the consolidated school district, the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2022 and decreased by the amount deferred at December 31, 2023.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Gloucester. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediately preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal and interest payments on outstanding general capital bonds and notes are provided on the cash basis.

**<u>Appropriation Reserves</u>** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital fund. Where an improvement is a "local Improvement", i.e., assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

<u>Compensated Absences and Postemployment Benefits</u> - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

#### Impact of Recently Issued Accounting Principles

#### **Recently Issued Accounting Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued the following statement that have effective dates that may affect future financial presentations:

Statement No. 101, Compensated Absences. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The Statement will become effective for the Township in the year ending December 31, 2024. As a result of the regulatory basis of accounting previously described in note 1, this Statement will have no impact on the financial statement is currently evaluating whether or not this Statement will have an impact on the financial statement disclosures of the Township.

# Note 2: CASH AND CASH EQUIVALENTS

<u>Custodial Credit Risk Related to Deposits</u> - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2023, the Township's bank balances of \$39,574,372.48 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 35,922,645.99
Uninsured and Uncollateralized	3,651,726.49
Total	\$ 39,574,372.48

### Note 3: PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

# **Comparative Schedule of Tax Rates**

		Year Ended								
	<u>2023</u>		<u>2022</u> <u>2021</u>		<u>2021</u>	<u>2020</u>		-	<u>2019</u>	
Tax Rate	\$	3.299	\$	3.367	\$	3.436	\$	3.431	\$	3.756
Apportionment of Tax Rate: Municipal	\$	.530	\$	.530	\$	.531	\$	.511	\$	.555
Municipal Open Space County		.050 .706		.049 .735		.050 .751		.050 .744		.050 .836
Local School Regional School		1.189 .824		1.212 .841		1.243 .861		1.271 .855		1.364 .951

### Assessed Valuation

<u>Amount</u>
\$ 1,462,961,510.00
1,420,257,010.00
1,370,889,410.00
1,347,561,510.00
1,175,212,910.00

### **Comparison of Tax Levies and Collections**

Year	<u>Tax Levy</u>	Collections	Percentage of Collections
2023	\$ 49,404,950.06	\$ 48,945,967.62	99.07%
2022	50,252,921.74	49,341,946.35	98.19%
2021	49,328,043.45	48,883,315.93	99.10%
2020	46,924,723.49	46,419,253.92	98.92%
2019	44,660,055.80	44,059,702.65	98.66%

### **Delinquent Taxes and Tax Title Liens**

<u>Year</u>	Tax Title <u>Liens</u>		Delinquent <u>Taxes</u>	Total <u>Delinquent</u>	Percentage of Tax Levy
2023	\$	211,334.61	\$ 345,107.38	\$ 556,441.99	1.13%
2022		277,365.06	411,454.33	688,819.39	1.37%
2021		267,083.22	402,427.48	669,510.70	1.36%
2020		260,520.62	515,468.53	775,989.15	1.65%
2019		242,379.56	553,998.14	796,377.70	1.78%

# Note 3: PROPERTY TAXES (CONT'D)

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

Year	<u>Number</u>
2023	10
2022	37
2021	64
2020	63
2019	12

# Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

Year	<u>Amount</u>			
2023	\$ 173,200.00			
2022	-			
2021	-			
2020	-			
2019	-			

# Note 5: FUND BALANCES APPROPRIATED

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Current F</u>	und	Utilized in	Percentage
Year	Balance <u>December 31,</u>	Budget of Succeeding Year	of Fund Balance Used
2023	\$ 7,074,256.48	\$ 3,850,000.00	54.42%
2022	6,038,482.92	2,990,000.00	49.52%
2021	4,190,285.12	1,995,000.00	47.61%
2020	2,565,879.07	1,964,000.00	76.54%
2019	2,407,705.15	1,895,000.00	78.71%

# Note 6: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2023:

Fund	Interfunds <u>Receivable</u>	Interfunds <u>Payable</u>
Current	\$ 154,040.35	\$ 1,152,279.05
Federal and State Grant	490,759.46	194,047.00
Trust - Municipal Open Space	35,416.08	
Trust - Other		154,040.35
General Capital	820,150.51	
Totals	\$ 1,500,366.40	\$ 1,500,366.40

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2024, the Township expects to liquidate such interfunds, depending upon the availability of cash flow.

### Note 7: PENSION PLANS

A substantial number of the Township's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several Township employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Empower (formerly Prudential Financial) for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. As a local participation employer of these pension plans, the Township is referred to as "Employer" throughout this note. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plans' fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 https://www.state.nj.us/treasury/pensions/financial-reports.shtml

### **General Information about the Pension Plans**

#### **Plan Descriptions**

**Public Employees' Retirement System -** The Public Employees' Retirement System is a costsharing multiple-employer defined benefit pension plan, which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, and disability benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Employer, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

### General Information about the Pension Plans (Cont'd)

#### Plan Descriptions (Cont'd)

**Police and Firemen's Retirement System -** The Police and Firemen's Retirement System is a costsharing multiple-employer defined benefit pension plan, which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, and disability benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Employer. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of P.L. 2007, c. 92 and P.L. 2007, c. 103, and expanded under the provisions of P.L. 2008, c. 89 and P.L. 2010, c. 1. The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are state or local officials who are elected or appointed on or after July 1, 2007; employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

#### Vesting and Benefit Provisions

**Public Employees' Retirement System -** The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

The following represents the membership tiers for PERS:

#### Tier Definition

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
- 4 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

#### General Information about the Pension Plans (Cont'd)

#### Vesting and Benefit Provisions (Cont'd)

**Police and Firemen's Retirement System -** The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

#### **Tier Definition**

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

#### Contributions

**Public Employees' Retirement System -** The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate is currently 7.50% of base salary, effective July 1, 2018. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) is 10.0%. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:15A, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. One of such legislations, which legally obligate the State, is Chapter 133, P.L. 2001. This legislation increased the accrual rate from 1/60 to 1/55. In addition, it lowered the age required for a veteran benefit equal to 1/55 of highest 12-month compensation for each year of service from 60 to 55. Chapter 133, P.L. 2001 also established the Benefit Enhancement Fund (BEF) to fund the additional annual employer normal contribution due to the State's increased benefits. If the assets in the BEF are insufficient to cover the normal contribution for the increased benefits for a valuation period, the State will pay such amount for both the State and local employers.

#### General Information about the Pension Plans (Cont'd)

#### Contributions (Cont'd)

**Public Employees' Retirement System (Cont'd)** - The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Employer's contractually required contribution rate for the year ended December 31, 2023 was 16.32% of the Employer's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2023, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2023 is \$242,679.00 and is payable by April 1, 2024. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. For the prior year measurement date of June 30, 2022, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2022 was \$210,779.00, which was paid on April 1, 2023.

Employee contributions to the Plan for the year ended December 31, 2023 were \$113,231.42.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Employer, under Chapter 133, P.L. 2001, for the year ended December 31, 2023 was .55% of the Employer's covered payroll.

Based on the most recent PERS measurement date of June 30, 2023, the State's contractually required contribution, under Chapter 133, P.L. 2001, on-behalf of the Employer, to the pension plan for the year ended December 31, 2023 was \$8,202.00. For the prior year measurement date of June 30, 2022, the State's contractually required contribution, under Chapter 133, P.L. 2001, on-behalf of the Employer, to the pension plan for the year ended December 31, 2022 was \$5,307.00.

#### General Information about the Pension Plans (Cont'd)

#### Contributions (Cont'd)

**Police and Firemen's Retirement System -** The contribution policy for PFRS is set by N.J.S.A 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate is currently 10.0% of base salary. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability.

*Special Funding Situation Component* - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Employer's contractually required contribution rate for the year ended December 31, 2023 was 32.50% of the Employer's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2023, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2023 is \$846,126.00 and is payable by April 1, 2024. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. For the prior year measurement date of June 30, 2022, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2022 was \$879,797.00, which was paid on April 1, 2023.

Employee contributions to the Plan for the year ended December 31, 2023 were \$265,297.79.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Employer, for the year ended December 31, 2023 was 5.68% of the Employer's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2023, the State's contractually required contribution, on-behalf of the Employer, to the pension plan for the year ended December 31, 2023 was \$147,986.00 and is payable by April 1, 2024. For the prior year measurement date of June 30, 2022, the State's contractually required contribution, on-behalf of the Employer, to the pension plan for the year ended December 31, 2022 was \$171,563.00, which was paid on April 1, 2023.

#### General Information about the Pension Plans (Cont'd)

#### Contributions (Cont'd)

**Defined Contribution Retirement Program -** The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Employer contributes 3% of the employees' base salary, for each pay period.

For the year ended December 31, 2023, employee contributions totaled \$4,490.15, and the Employer's contributions were \$3,306.42. There were no forfeitures during the year.

#### Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

#### Public Employees' Retirement System

**Pension Liability** - As of December 31, 2023, there is no net pension liability associated with the special funding situation under Chapter 133, P.L. 2001, as there was no accumulated difference between the annual additional normal cost and the actual State contribution through the valuation date. The Employer's proportionate share of the PERS net pension liability was \$2,629,990.00. The net pension liability was measured as of June 30, 2023 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2023. The Employer's proportion of the net pension liability was based on a projection of the Employer's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2023 measurement date, the Employer's proportion was .0181574299%, which was an increase of .0014428404% from its proportion measured as of June 30, 2022.

**Pension (Benefit) Expense -** For the year ended December 31, 2023, the Employer's proportionate share of the PERS pension (benefit) expense, calculated by the Plan as of the June 30, 2023 measurement date was \$28,141.00. This (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2023, the Employer's contribution to PERS was \$210,779.00, and was paid on April 1, 2023.

For the year ended December 31, 2023, the State's proportionate share of the PERS pension (benefit) expense, associated with the Employer, under Chapter 133, P.L. 2001, calculated by the Plan as of the June 30, 2023 measurement date, was \$8,202.00. This on-behalf (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1.

#### Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)

#### **Police and Firemen's Retirement System**

**Pension Liability** - As of December 31, 2023, the Employer's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Proportionate Share of Net Pension Liability	\$ 7,022,727.00
State of New Jersey's Proportionate Share of Net Pension	
Liability Associated with the Employer	 1,294,019.00
	\$ 8,316,746.00

The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2023. The Employer's proportion of the net pension liability was based on a projection of the Employer's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2023 measurement date, the Employer's proportion was .0635611000%, which was a decrease of .0040868000% from its proportion, on-behalf of the Employer, was .0635611200%, which was a decrease of .0040869700% from its proportion, on-behalf of the Employer, measured as of June 30, 2022.

**Pension (Benefit) Expense -** For the year ended December 31, 2023, the Employer's proportionate share of the PFRS pension (benefit) expense, calculated by the Plan as of the June 30, 2023 measurement date was \$791,887.00. This (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2023, the Employer's contribution to PFRS was \$879,797.00, and was paid on April 1, 2023.

For the year ended December 31, 2023, the State's proportionate share of the PFRS pension (benefit) expense, associated with the Employer, calculated by the Plan as of the June 30, 2023 measurement date, was \$147,192.00. This on-behalf (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1.

#### Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)

**Deferred Outflows of Resources and Deferred Inflows of Resources -** As of December 31, 2023, the Employer had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources				Deferred Inflows of Resources				es			
		PERS		PFRS		<u>Total</u>		PERS		PFRS		<u>Total</u>
Differences between Expected and Actual Experience	\$	25,146.00	\$	300,699.00	\$	325,845.00	\$	10,751.00	\$	334,922.00	\$	345,673.00
Changes of Assumptions		5,778.00		15,158.00		20,936.00		159,389.00		474,202.00		633,591.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments		12,111.00		357,654.00		369,765.00		-		-		-
Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions		405,593.00		1,136,999.00		1,542,592.00		175,176.00		420,418.00		595,594.00
Contributions Subsequent to the Measurement Date		121,340.00		423,063.00		544,403.00		-		-		-
	\$	569,968.00	\$	2,233,573.00	\$	2,803,541.00	\$	345,316.00	\$	1,229,542.00	\$	1,574,858.00

Deferred outflows of resources in the amounts of \$121,340.00 and \$423,063.00 for PERS and PFRS, respectively, will be included as a reduction of the net pension liability during the year ending December 31, 2024. These amounts were based on an estimated April 1, 2025 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2023 to the Employer's year end of December 31, 2023.

### Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) -** The Employer will amortize the other deferred outflows of resources and deferred inflows of resources related to pensions over the following number of years:

	PE	RS	PFRS			
	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>		
Differences between Expected						
and Actual Experience						
Year of Pension Plan Deferral:						
June 30, 2018	-	5.63	5.73	-		
June 30, 2019	5.21	-	-	5.92		
June 30, 2020	5.16	-	5.90	-		
June 30, 2021	-	5.13	-	6.17		
June 30, 2022	-	5.04	6.22	-		
June 30, 2023	5.08	-	6.16	-		
Changes of Assumptions						
Year of Pension Plan Deferral:						
June 30, 2018	-	5.63	-	5.73		
June 30, 2019	-	5.21	-	5.92		
June 30, 2020	-	5.16	-	5.90		
June 30, 2021	5.13	-	6.17	-		
June 30, 2022	-	5.04	-	6.22		
Difference between Projected						
and Actual Earnings on Pension						
Plan Investments						
Year of Pension Plan Deferral:						
June 30, 2019	5.00	-	5.00	-		
June 30, 2020	5.00	-	5.00	-		
June 30, 2021	5.00	-	5.00	-		
June 30, 2022	5.00	-	5.00	-		
June 30, 2023	5.00	-	5.00	-		
Changes in Proportion						
Year of Pension Plan Deferral:						
June 30, 2018	5.63	5.63	5.73	5.73		
June 30, 2019	5.21	5.21	5.92	5.92		
June 30, 2020	5.16	5.16	5.90	5.90		
June 30, 2021	5.13	5.13	6.17	6.17		
June 30, 2022	5.04	5.04	6.22	6.22		
June 30, 2023	5.08	5.08	6.16	6.16		

### Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) -** Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

	<u>PERS</u>		<u>PFRS</u>		<u>Total</u>
\$	(96,397.00)	\$	82,029.00	\$	(14,368.00)
	(42,875.00)		(7,260.00)		(50,135.00)
	208,009.00		502,037.00		710,046.00
	30,458.00		46,364.00		76,822.00
	4,117.00		(30,798.00)		(26,681.00)
_	-		(11,404.00)	_	(11,404.00)
\$	103,312.00	\$	580,968.00	\$	684,280.00
		\$ (96,397.00) (42,875.00) 208,009.00 30,458.00 4,117.00	\$ (96,397.00) \$ (42,875.00) 208,009.00 30,458.00 4,117.00	\$ (96,397.00) \$ 82,029.00 (42,875.00) (7,260.00) 208,009.00 502,037.00 30,458.00 46,364.00 4,117.00 (30,798.00) - (11,404.00)	\$ (96,397.00)       \$ 82,029.00       \$         (42,875.00)       (7,260.00)         208,009.00       502,037.00         30,458.00       46,364.00         4,117.00       (30,798.00)         -       (11,404.00)

### Actuarial Assumptions

The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2023. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	PERS	PFRS
Inflation Rate:		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary Increases:	2.75% - 6.55% Based on Years of Service	3.25% - 16.25% Based on Years of Service
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience Study upon which Actuarial Assumptions were Based	July 1, 2018 - June 30, 2021	July 1, 2018 - June 30, 2021

## Actuarial Assumptions (Cont'd)

#### **Public Employees' Retirement System**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

#### **Police and Firemen's Retirement System**

Pre-retirement mortality rates were based on the PubS-2010 amount-weighted mortality table with a 105.6% adjustment for males and 102.5% adjustment for females. For healthy annuitants, mortality rates were based on the PubS-2010 amount-weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females. Disability rates were based on the PubS-2010 amount-weighted mortality table with a 152.0% adjustment for males and 109.3% adjustment for females. Mortality improvement is based on Scale MP-2021.

For both PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2023) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2023 are summarized in the table that follows:

		Long-Term
	Target	Expected Real
Asset Class	Allocation	Rate of Return
U.S. Equity	28.00%	8.98%
Non-US Developed Markets Equity	12.75%	9.22%
International Small Cap Equity	1.25%	9.22%
Emerging Market Equity	5.50%	11.13%
Private Equity	13.00%	12.50%
Real Estate	8.00%	8.58%
Real Assets	3.00%	8.40%
High Yield	4.50%	6.97%
Private Credit	8.00%	9.20%
Investment Grade Credit	7.00%	5.19%
Cash Equivalents	2.00%	3.31%
U.S. Treasuries	4.00%	3.31%
Risk Mitigation Strategies	3.00%	6.21%
	100.00%	

## Actuarial Assumptions (Cont'd)

#### Discount Rate -

For both PERS and PFRS, the discount rate used to measure the total pension liability was 7.00% as of June 30, 2023. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity would be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all projected benefit payments to determine the total pension liability.

#### Sensitivity of Proportionate Share of Net Pension Liability to Changes in the Discount Rate

**Public Employees' Retirement System (PERS)** - The following presents the Employer's proportionate share of the net pension liability as of the June 30, 2023 measurement date, calculated using a discount rate of 7.00%, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	1%			Current	1%
				iscount Rate	Increase
		<u>(6.00%)</u>		<u>(7.00%)</u>	<u>(8.00%)</u>
Proportionate Share of the					
Net Pension Liability	\$	3,423,687.00	\$	2,629,990.00	\$ 1,954,449.00

## Sensitivity of Proportionate Share of Net Pension Liability to Changes in the Discount Rate (Cont'd)

**Police and Firemen's Retirement System (PFRS)** - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Employer's annual required contribution. As such, the net pension liability as of the June 30, 2023 measurement date, for the Employer and the State of New Jersey, calculated using a discount rate of 7.00%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	1% Decrease <u>(6.00%)</u>	D	Current iscount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>		
Proportionate Share of the Net Pension Liability	\$ 9,784,942.00	\$	7,022,728.00	\$ 4,722,464.00		
State of New Jersey's Proportionate Share of Net Pension Liability	 1,802,989.00		1,294,019.00	 870,169.00		
	\$ 11,587,931.00	\$	8,316,747.00	\$ 5,592,633.00		

# Pension Plan Fiduciary Net Position

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension (benefit) expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

## **Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS pension plans. These schedules are presented to illustrate the requirements to show information for 10 years.

# Schedule of the Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Ten Plan Years)

	Measurement Date Ended June 30,						
	2023	2022	<u>2021</u>	2020	<u>2019</u>		
Proportion of the Net Pension Liability	0.0181574299%	0.0167145895%	0.0150571733%	0.0168997737%	0.0164591452%		
Proportionate Share of the Net Pension Liability	\$ 2,629,990.00	\$ 2,522,462.00	\$ 1,783,748.00	\$ 2,755,911.00	\$ 2,965,688.00		
Covered Payroll (Plan Measurement Period)	\$ 1,402,896.00	\$ 1,231,848.00	\$ 1,086,188.00	\$ 1,195,880.00	\$ 1,148,968.00		
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	187.47%	204.77%	164.22%	230.45%	258.12%		
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	65.23%	62.91%	70.33%	58.32%	56.27%		
		Measurement Date Ended June 30,					
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>		
Proportion of the Net Pension Liability	0.0173703639%	0.0156472435%	0.0171765481%	0.0171832657%	0.0149843718%		
Proportionate Share of the Net Pension Liability	\$ 3,420,138.00	\$ 3,642,428.00	\$ 5,087,201.00	\$ 3,857,299.00	\$ 2,805,484.00		
Covered Payroll (Plan Measurement Period)	\$ 1,166,584.00	\$ 1,071,148.00	\$ 1,194,272.00	\$ 1,168,244.00	\$ 1,052,628.00		
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	293.18%	340.05%	425.97%	330.18%	266.52%		
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	53.60%	48.10%	40.14%	47.93%	52.08%		

# **Supplementary Pension Information (Cont'd)**

# Schedule of Contributions - Public Employees' Retirement System (PERS) (Last Ten Years)

	Year Ended December 31,									
		<u>2023</u>		<u>2022</u>		<u>2021</u>		<u>2020</u>		<u>2019</u>
Contractually Required Contribution	\$	242,679.00	\$	210,779.00	\$	176,337.00	\$	184,875.00	\$	160,099.00
Contribution in Relation to the Contractually Required Contribution		(242,679.00)		(210,779.00)		(176,337.00)		(184,875.00)		(160,099.00)
Contribution Deficiency (Excess)	\$		\$		\$		\$		\$	
Covered Payroll (Calendar Year)	\$	1,486,787.00	\$	1,317,380.00	\$	1,245,426.00	\$	1,138,503.00	\$	1,144,425.00
Contributions as a Percentage of Covered Payroll		16.32%		16.00%		14.16%		16.24%		13.99%
				Yea	r En	ded Decembe	r 31,			
		<u>2018</u>		<u>2017</u>		<u>2016</u>		<u>2015</u>		<u>2014</u>
Contractually Required Contribution	\$	172,779.00	\$	144,955.00	\$	152,594.00	\$	147,730.00	\$	123,529.00
Contribution in Relation to the Contractually Required Contribution		(172,779.00)		(144,955.00)		(152,594.00)		(147,730.00)		(123,529.00)
Contribution Deficiency (Excess)	\$		\$		\$		\$		\$	
Covered Payroll (Calendar Year)	\$	1,150,333.00	\$	1,119,521.00	\$	1,061,308.00	\$	1,202,760.00	\$	1,174,569.00
Contributions as a Percentage of Covered Payroll		15.02%		12.95%		14.38%		12.28%		10.52%

# Supplementary Pension Information (Cont'd)

# Schedule of Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Ten Plan Years)

	Measurement Date Ended June 30,						
	<u>2023</u>	2022	<u>2021</u>	<u>2020</u>	<u>2019</u>		
Proportion of the Net Pension Liability	0.0635611000%	0.0676479000%	0.0600756275%	0.0602001921%	0.0529925141%		
Proportionate Share of the Net Pension Liability	\$ 7,022,727.00	\$ 7,743,219.00	\$ 4,391,019.00	\$ 7,778,659.00	\$ 6,485,128.00		
State's Proportionate Share of the Net Pension Liability	1,294,019.00	1,378,066.00	1,234,973.00	1,207,212.00	1,024,014.00		
Total	\$ 8,316,746.00	\$ 9,121,285.00	\$ 5,625,992.00	\$ 8,985,871.00	\$ 7,509,142.00		
Covered Payroll (Plan Measurement Period)	\$ 2,359,016.00	\$ 2,378,428.00	\$ 2,105,960.00	\$ 2,014,072.00	\$ 1,582,796.00		
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	297.70%	325.56%	208.50%	386.22%	409.73%		
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	70.16%	68.33%	77.26%	63.52%	65.00%		
		Measure					
	<u>2018</u>	<u>2017</u>	<u>2016</u>	2015	<u>2014</u>		
Proportion of the Net Pension Liability	0.0497054494%	0.0473899721%	0.0459970966%	0.0417098663%	0.0392311073%		
Proportionate Share of the Net Pension Liability	\$ 6,725,967.00	\$ 7,316,095.00	\$ 8,786,622.00	• • • • • • • • • • •	• • • • • • • • • • • •		
	, .,	. , ,	φ 0,700,022.00	\$ 6,947,410.00	\$ 4,934,909.00		
State's Proportionate Share of the Net Pension Liability	913,611.00	819,464.00	737,858.00	\$ 6,947,410.00	\$ 4,934,909.00 531,407.00		
State's Proportionate Share of the Net Pension Liability	. , ,	819,464.00 \$ 8,135,559.00			. , ,		
	913,611.00		737,858.00	609,265.00	531,407.00		
Total	913,611.00 \$ 7,639,578.00	\$ 8,135,559.00	737,858.00 \$ 9,524,480.00	609,265.00 \$ 7,556,675.00	531,407.00 \$ 5,466,316.00		

# **Supplementary Pension Information (Cont'd)**

# Schedule of Contributions - Police and Firemen's Retirement System (PFRS) (Last Ten Years)

	Year Ended December 31,									
		<u>2023</u>		<u>2022</u>		<u>2021</u>		<u>2020</u>		<u>2019</u>
Contractually Required Contribution	\$	846,126.00	\$	879,797.00	\$	700,160.00	\$	672,539.00	\$	535,283.00
Contribution in Relation to the Contractually Required Contribution		(846,126.00)		(879,797.00)		(700,160.00)		(672,539.00)		(535,283.00)
Contribution Deficiency (Excess)	\$	-	\$	-	\$	-	\$	-	\$	-
Covered Payroll (Calendar Year)	\$	2,603,186.00	\$	2,396,281.00	\$	2,385,756.00	\$	2,161,921.00	\$	2,028,428.00
Contributions as a Percentage of Covered Payroll		32.50%		36.72%		29.35%		31.11%		26.39%
	_			Yea	r Er	nded December	r 31	1		
		<u>2018</u>		<u>2017</u>		<u>2016</u>		<u>2015</u>		<u>2014</u>
Contractually Required Contribution	\$	485,944.00	\$	419,410.00	\$	375,033.00	\$	339,039.00	\$	301,322.00
Contribution in Relation to the Contractually Required Contribution		(485,944.00)		(419,410.00)		(375,033.00)		(339,039.00)		(301,322.00)
Contribution Deficiency (Excess)	\$	-	\$	-	\$	-	\$	-	\$	-
Covered Payroll (Calendar Year)	\$	1,738,352.00	\$	1,685,663.00	\$	1,527,330.00	\$	1,469,587.00	\$	1,333,003.00
Contributions as a Percentage of Covered Payroll		27.95%		24.88%		24.55%		23.07%		22.60%

# Supplementary Pension Information (Cont'd)

### Other Notes to Supplementary Pension Information

## Public Employees' Retirement System (PERS)

#### Changes in Benefit Terms

The Division of Pensions and Benefits adopted a new policy regarding the crediting of interest on member contributions for the purpose of refund of accumulated deductions. Previously, after termination of employment, but prior to retirement or death, interest was credited on member accumulated deductions at the valuation interest rate for the entire period. Effective July 1, 2018, interest is only credited at the valuation interest rate for the first two years of inactivity prior to retirement or death.

#### Changes in Assumptions

The discount rate and long-term expected rate of return used as of June 30 measurement date are as follows:

	Discount	Rate		Long-term Expected Rate of Return							
Year	Rate	Year	Rate	Year	Rate	Year	Rate				
2023	7.00%	2018	5.66%	2023	7.00%	2018	7.00%				
2022	7.00%	2017	5.00%	2022	7.00%	2017	7.00%				
2021	7.00%	2016	3.98%	2021	7.00%	2016	7.65%				
2020	7.00%	2015	4.90%	2020	7.00%	2015	7.90%				
2019	6.28%	2014	5.39%	2019	7.00%	2014	7.90%				

#### Police and Firemen's Retirement System (PFRS)

#### Changes in Benefit Terms

The June 30, 2023 measurement date include the following plan amendment: Chapter 92, P.L. 2023 establishing an extension of the previous plan amendment Chapter 52, P.L. 2021, allowing members enrolled between January 18, 2000 and April 19, 2021 to retire prior to age 55 if they have attained 20 years of creditable service and retire by May 1, 2026.

#### **Changes in Assumptions**

The discount rate and long-term expected rate of return used as of June 30 measurement date are as follows:

	Discount	Rate		Long-term Expected Rate of Return							
Year	Rate	Year	Rate	Year	Rate	Year	Rate				
2023	7.00%	2018	6.51%	2023	7.00%	2018	7.00%				
2022 2021	7.00% 7.00%	2017 2016	6.14% 5.55%	2022 2021	7.00% 7.00%	2017 2016	7.00% 7.65%				
2021	7.00%	2010	5.79%	2021	7.00%	2010	7.90%				
2019	6.85%	2014	6.32%	2019	7.00%	2014	7.90%				

N.J.A.C. 5:30-6.1 allows local units to disclose the most recently available information as it relates to the New Jersy Division of Pension's reporting on GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. As of the date of this report, the information for the measurement period ended June 30, 2023 was not available; therefore, the information from the measurement period June 30, 2022 is disclosed below.

## General Information about the State Health Benefit Local Government Retired Employees Plan

**Plan Description and Benefits Provided -** The Township does not provide postemployment benefits to its retirees; however, the State of New Jersey (the "State") provides these benefits to certain Township retirees and their dependents under a special funding situation as described below.

The State, on-behalf of the Township, contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit ("OPEB") plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the "State"), Division of Pensions and Benefits' (the "Division") annual financial statements, which be found can at https://www.state.nj.us/treasury/pensions/financial-reports.shtml.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

#### <u>General Information about the State Health Benefit Local Government Retired Employees Plan</u> (Cont'd)

**Special Funding Situation Component** - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB Plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer. The participating employer is required to disclose in their respective notes to the financial statements, an expense and corresponding revenue, and their proportionate share of the OPEB expense allocated to the State under the special funding situation.

The amount of actual contributions to the OPEB Plan made by the State, on-behalf of the Township, is not known; however, under the special funding situation, the State's OPEB expense, on-behalf of the Township, is \$(1,009,811.00) for the year ended December 31, 2022, representing -42.14% of the Township's covered payroll.

#### **OPEB** Liability

**OPEB Liability** - At December 31, 2022, the State's proportionate share of the net OPEB liability associated with the Township was \$6,156,595.00. The net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022.

The State's proportion of the net OPEB liability, associated with the Township, was based on the ratio of the Plan members of an individual employer to the total members of the Plan's special funding situation during the measurement period July 1, 2021 through June 30, 2022. For the June 30, 2022 measurement date, the State's proportion on-behalf of the Township was .182482%, which was an increase of .014888% from its proportion measured as of the June 30, 2021 measurement date, as adjusted.

#### **Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022, used the following actuarial assumptions, applied to all periods in the measurement:

Salary Increases:

PFRS - Rates for all future years

3.25% to 16.25% based on years of service

Mortality:

PFRS - Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021

Actuarial assumptions used in the valuation were based on the results of the PFRS experience study prepared for July 1, 2018 to June 30, 2021.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund (the "CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. government and agency obligations, commercial paper, corporate obligations and certificates of deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) are the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

**Discount Rate** - The discount rate used to measure the OPEB liability at June 30, 2022 was 3.54%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Annual Rate of Increase

The health care trend assumptions used is as follows:

	Annual Rate of Increase											
Fiscal Year <u>Ending</u>	<u>Pre-65</u>	Prescription Drug <u>Trend</u>										
2023	6.25%	-1.89%	-1.99%	8.00%								
2024	6.00%	-6.00%	-6.15%	7.50%								
2025	5.75%	6.99%	7.02%	7.00%								
2026	5.50%	15.04%	15.18%	6.50%								
2027	5.25%	13.00%	13.11%	6.00%								
2028	5.00%	11.47%	11.56%	5.50%								
2029	4.75%	10.27%	10.35%	5.00%								
2030	4.50%	9.29%	9.35%	4.50%								
2031	4.50%	8.50%	8.55%	4.50%								
2032	4.50%	6.25%	6.27%	4.50%								
2033 and Later	4.50%	4.50%	4.50%	4.50%								

## Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The net OPEB liability, calculated using a discount rate of 3.54%, as well as using a discount rate that is 1% lower or 1% higher than the current rate used, is as follows:

	1% Decrease <u>(2.54%)</u>	D	Current iscount Rate (3.54%)	1% Increase <u>(4.54%)</u>
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Employer	\$ 7,136,733.00	\$	6,156,595.00	\$ 5,367,982.00

## Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The net OPEB liability, using a healthcare cost trend rate that is 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	1% <u>Decrease</u>	 althcare Cost <u>Trend Rate</u>	1% Increase
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Employer	\$ 5,222,825.00	\$ 6,156,595.00	\$ 7,352,492.00

# **OPEB Plan Fiduciary Net Position**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB (benefit) expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### **Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

#### Supplementary OPEB Information (Cont'd)

# Schedule of the State's Proportionate Share of the Net OPEB Liability Associated with the Township (Last Six Plan Years)

	Measurement Date Ended June 30,					ə 30,
		<u>2022</u>		<u>2021 (a)</u>		<u>2020</u>
Proportion of the Net OPEB Liability		0.00%		0.00%		0.00%
State's Proportionate Share of the Net OPEB Liability Associated with the Employer		100.00%		100.00%		100.00%
Total	_	100.00%		100.00%		100.00%
Proportionate Share of the Net OPEB Liability	\$	-	\$	-	\$	-
State's Proportionate Share of the Net OPEB Liability Associated with the Employer		6,156,595.00		6,471,404.00		6,520,406.00
Total	\$	6,156,595.00	\$	6,471,404.00	\$	6,520,406.00
Covered Payroll (Plan Measurement Period)	\$	2,396,472.00	\$	2,308,693.00	\$	2,051,980.00
Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll		0.00%		0.00%		0.00%
State's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll		256.90%		280.31%		317.76%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability		-0.36%		0.28%		0.91%
		Measure				
		Measure	eme	nt Date Ended	June	e 30,
		Measure <u>2019</u>	eme	nt Date Ended	June	e 30, <u>2017</u>
Proportion of the Net OPEB Liability			eme		June	
Proportion of the Net OPEB Liability State's Proportionate Share of the Net OPEB Liability Associated with the Employer	_	<u>2019</u>	eme	<u>2018</u>	June	<u>2017</u>
State's Proportionate Share of the Net OPEB Liability		<u>2019</u> 0.00%	<u></u>	<u>2018</u> 0.00%	June	<u>2017</u> 0.00%
State's Proportionate Share of the Net OPEB Liability Associated with the Employer	\$	<u>2019</u> 0.00% 100.00%	<u>\$</u>	<u>2018</u> 0.00% 100.00%	June \$	<u>2017</u> 0.00% 100.00%
State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total	\$	<u>2019</u> 0.00% 100.00%		<u>2018</u> 0.00% 100.00%		<u>2017</u> 0.00% 100.00%
State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total Proportionate Share of the Net OPEB Liability State's Proportionate Share of the Net OPEB Liability	\$	<u>2019</u> 0.00% <u>100.00%</u> <u>100.00%</u>		<u>2018</u> 0.00% <u>100.00%</u> <u>100.00%</u>		<u>2017</u> 0.00% <u>100.00%</u> <u>100.00%</u>
State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total Proportionate Share of the Net OPEB Liability State's Proportionate Share of the Net OPEB Liability Associated with the Employer		2019 0.00% 100.00% 100.00% - 5,004,533.00	\$	2018 0.00% 100.00% 100.00% - 5,466,878.00	\$	2017 0.00% 100.00% 100.00% - 6,560,254.00
State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total Proportionate Share of the Net OPEB Liability State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total	\$	2019 0.00% 100.00% 100.00% - 5,004,533.00 5,004,533.00	\$	2018 0.00% 100.00% 100.00% - 5,466,878.00 5,466,878.00	\$	2017 0.00% 100.00% 100.00% - 6,560,254.00 6,560,254.00
State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total Proportionate Share of the Net OPEB Liability State's Proportionate Share of the Net OPEB Liability Associated with the Employer Total Covered Payroll (Plan Measurement Period) Proportionate Share of the Net OPEB	\$	2019 0.00% 100.00% 100.00% - 5,004,533.00 5,004,533.00 1,907,457.00	\$	2018 0.00% 100.00% 100.00% - 5,466,878.00 5,466,878.00 1,730,364.00	\$	2017 0.00% 100.00% 100.00% - 6,560,254.00 6,560,254.00 1,568,313.00

(a) The Proportionate Share of the June 30, 2021 Net OPEB Liability was adjusted within the June 30, 2022 Plan Audit.

## Supplementary OPEB Information (Cont'd)

#### Other Notes to Supplementary OPEB Information

**Changes in Benefit Terms -** The actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022, included changes due to employers adopting and /or changing Chapter 48 provisions.

Changes in Assumptions - The discount rate used as of the June 30 measurement date is as follows:

Year	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2022	3.54%	2019	3.50%
2021	2.16%	2018	3.87%
2020	2.21%	2017	3.58%

The expected investment rate of return is based on guidance provided by the State. These expected rates of return are the same as the discount rates listed above.

In addition to changes in the discount rate, other factors that affected the valuation of the net OPEB liability included changes in the trend and updated experience study.

There were no changes to mortality projections.

#### Note 9: COMPENSATED ABSENCES

Full-time employees are entitled to six paid sick leave days each year. Township employees may accumulate and carry forward sick time to a maximum of 30 days. There is a maximum pay-out of \$10,000.00 and is paid at the rate of pay upon retirement. Up to five vacation days not used during the year may be carried forward; however, no accumulation of vacation time permitted. Employees are paid for all accrued vacation time at retirement only.

Full-time police are entitled to up to 120 paid sick leave hours each year. Sick time may be accumulated and carried forward to subsequent years; however, no sick time is paid upon termination or retirement. Up to four vacation days not used during the year may be carried forward. Employees are paid for all accrued vacation time at retirement only.

The Township does not record accrued expenses related to compensated absences. However, it is estimated that, at December 31, 2023, accrued benefits for compensated absences are valued at \$72,751.69.

#### Note 10: DEFERRED COMPENSATION SALARY ACCOUNT

The Township offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full-time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

## Note 11: CAPITAL DEBT

## **General Obligation Bonds**

General Obligation Refunding Bonds, Series 2015 - On April 30, 2015, the Township issued \$4,580,000.00 in general obligation refunding bonds, with an interest rate of 3.0%, to advance refund \$4,470,000.00 of the outstanding 2006 general improvement bonds with an interest rate of 4.0%. The final maturity of the bonds is December 15, 2025.

General Obligation Bonds, Series 2016 - On October 13, 2016, the Township issued \$5,500,000.00 of General Obligation Bonds, with interest rates ranging from 2.0% to 4.0%. The bonds were issued for the purpose of funding the completion of various capital improvements and acquisition of various capital equipment within the Township. The final maturity of the bonds is October 1, 2036.

General Obligation Refunding Bonds, Series 2017 - On August 23, 2017, the Township issued \$6,535,000.00 in general obligation refunding bonds, with interest rates ranging from 2.0% to 4.0% to advance refund \$8,350,000.00 of the outstanding 2007 guaranteed lease revenue bonds. The final maturity of the bonds is July 1, 2032.

The following schedule represents the remaining debt service, through maturity, for the general obligation bonds:

Year	<b>Principal</b>			Interest	Total		
2024	\$	1,180,000.00	\$	303,650.00	\$	1,483,650.00	
2025		1,225,000.00		261,500.00		1,486,500.00	
2026		770,000.00		222,500.00		992,500.00	
2027		785,000.00		197,900.00		982,900.00	
2028		805,000.00		171,787.50		976,787.50	
2029-2033		3,750,000.00		445,475.00		4,195,475.00	
2034-2036		975,000.00		58,500.00		1,033,500.00	
Totals	\$	9,490,000.00	\$	1,661,312.50	\$	11,151,312.50	

#### General Debt - Green Trust Loan Program

On April 26, 2007, the Township settled on a loan agreement with the New Jersey Department of Environmental Protection in the amount of \$400,000.00, at an interest rate of 2.0%. The proceeds were used to partial fund the construction of the Delmonte Park Expansion. Semiannual debt payments are due April 26<sup>th</sup> and October 26<sup>th</sup> through 2026.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Green Acres Trust loans:

Year	<u>Pr</u>	<u>incipal</u>	<u>Interest</u>	<u>Total</u>
2024	\$	23,548.91	\$ 1,324.35	\$ 24,873.26
2025		24,022.24	851.02	24,873.26
2026		24,505.11	368.15	24,873.26
Totals	\$	72,076.26	\$ 2,543.52	\$ 74,619.78

# Note 11: CAPITAL DEBT (CONT'D)

The following schedule represents the Township's summary of debt for the current and two previous years:

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>Issued</u>			
General:			
Bonds, Loans and Notes	\$ 40,463,853.29	\$ 41,898,657.20	\$ 34,102,408.79
Authorized but not Issued General:			
Bonds, Loans and Notes	3,058,000.00	3,058,000.00	12,126,496.00
<u>Deductions</u> General:			
Reserve for Payment of Bonds	 60,000.00	60,000.00	-
Net Debt	\$ 43,461,853.29	\$ 44,896,657.20	\$ 46,228,904.79

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 2.549%.

	<u>Gross Debt</u>		<b>Deductions</b>		<u>Net Debt</u>
School Purposes General	\$	29,461,332.84 43,521,853.29	\$	29,461,332.84 60,000.00	\$ 43,461,853.29
	\$	72,983,186.13	\$	,	\$ 43,461,853.29

Net debt \$43,461,853.29 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$1,704,761,343.00, equals 2.549%.

#### Summary of Statutory Debt Condition – Annual Debt Statement

# Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis (Municipal) Less: Net Debt	\$ 59,666,647.01 43,461,853.29
Remaining Borrowing Power	\$ 16,204,793.72

#### Note 12: SCHOOL TAXES

Swedesboro-Woolwich Consolidated School tax has been raised and the liability deferred by statutes, resulting in the school tax payable set forth in the current fund liabilities as follows:

	Balance December 31,						
	<u>2023</u>	<u>2022</u>					
Balance of Tax Deferred	\$ 8,698,561.28 5,410,504.32	\$ 8,600,760.79 5,410,504.32					
Taxes Payable	\$ 3,288,056.96	\$ 3,190,256.47					

# Note 13: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

<u>New Jersey Unemployment Compensation Insurance</u> - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

The following is a summary of the activity and the ending balance of the Township's trust fund for the current and previous two years:

<u>Year</u>	Fownship Intributions	Interest <u>Earnings</u>		Amount eimbursed	Ending <u>Balance</u>		
2023	\$ 12,576.98	\$	-	\$ 13,506.59	\$	2,625.95	
2022	7,435.29		1.52	6,480.77		3,555.56	
2021	-		0.56	5,460.82		2,599.52	

<u>Joint Insurance Pool</u> - The Township of Woolwich is a member of the Gloucester, Salem, Cumberland Counties Municipal Insurance Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation including Employer's Liability General Liability including Police Professional and Employee Benefit Liability Automobile Liability Blanket Crime including Public Employee Dishonesty Property Including Boiler and Machinery Public Officials and Employment Practices Liability Volunteer Directors and Officers Liability Cyber Liability

The following coverages are provided to the Fund's member local units by their membership in the Municipal Excess Liability Joint Insurance Fund (MEL):

Excess Workers' Compensation Excess General Liability Non-Owned Aircraft Liability Excess Auto Liability Fidelity and Performance (Blanket) Excess Property including Boiler and Machinery Crime including Excess Public Employee and Public Official Coverage

Environmental Impairment Liability coverage is provided to the Fund's member local units by the Fund's membership in the New Jersey Municipal Environmental Risk Management Fund.

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Banking and Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Township's agreement with the Pool provides that the Pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund, which is an insurance pool formed by all the other joint insurance funds.

# Note 13: RISK MANAGEMENT (CONT'D)

<u>Joint Insurance Pool (Cont'd)</u> - For more information regarding claims, coverages and deductibles, the Fund publishes its own financial report which can be obtained from:

Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund P.O. Box 490 Marlton, New Jersey 08053

## Note 14: OPEN SPACE, RECREATION AND FARMLAND PRESERVATION TRUST

On November 4, 1997, pursuant to P.L. 1997, c. 24 (N.J.S.A. 40:12-15.1 et seq.), the voters of the Township authorized the establishment of the Township of Woolwich Open Space, Recreation and Farmland Preservation Trust Fund effective January 1, 2000, for the purpose of raising revenue for the acquisition of lands and interests in lands for the conservation of farmland and open space. The Township levies a tax not to exceed five cents per one hundred dollars of equalized valuation. Amounts raised by taxation are assessed, levied and collected in the same manner and at the same time as other taxes. Future increases in the tax rate or to extend the authorization must be authorized by referendum. All revenue received is accounted for in a trust fund dedicated by rider (N.J.S.A. 40A:4-39) for the purposed stated. Interest earned on the investment of these funds is credited to the Township of Woolwich Open Space, Recreation and Farmland Preservation Trust Funds.

#### Note 15: CONTINGENCIES

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Township expects such amount, if any, to be immaterial.

**Tax Appeals** - As of December 31, 2023, several tax appeals were on file against the Township, if such appeals are not settled in favor of the Township, the estimated impact of the tax refunds could be significant.

<u>Creation of a Municipal Sewer Utility</u> - On December 20, 2021, the Township adopted Ordinance 2021-24 - An Ordinance Authorizing the Creation of a Municipal Sewer Utility Pursuant to N.J.S.A. 40:A:26A-1 et. Seq. On April 22, 2021, the Township and Aqua New Jersey, Inc. entered into a Water/Sewer Infrastructure Lease and Purchase Agreement whereby Aqua New Jersey will, among other things, operate, maintain, and repair the Township owned sewer system. The Township will retain ownership of the sewer system until Aqua New Jersey is legally permitted to take ownership pursuant to bonding restrictions.

<u>Litigation</u> - The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

# Note 16: CONCENTRATIONS

The Township depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Township is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

# APPENDIX C

FORM OF BOND COUNSEL OPINION



ARCHER & GREINER, P.C. ATTORNEYS AT LAW Riverview Plaza 10 Highway 35 Red Bank, NJ 07701-5902 732-268-8000 FAX 732-345-8420

May \_\_\_, 2025

Mayor and Township Committee of the Township of Woolwich Woolwich, New Jersey

Ladies and Gentlemen:

We have served as Bond Counsel in connection with the authorization, sale, issuance and delivery \$35,143,000 aggregate principal amount of General Obligation Bonds, Series 2025 (the "Bonds"), of the Township of Woolwich, in the County of Gloucester (the "Township"), a body politic and corporate of the State of New Jersey (the "State").

The Bonds are authorized by, and are issued pursuant to, the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 <u>et seq</u>., as amended and supplemented (the "Local Bond Law"), and are authorized by various bond ordinances duly adopted by the Township Committee and published and approved as required by law, and by a resolution duly adopted by the Township Committee on April 21, 2025.

The Bonds are being issued to: (i) permanently finance and currently refund a portion of prior Bond Anticipation Notes of the Township, issued on May 22, 2024 and maturing on May 21, 2025 in the principal amount of \$29,635,060; (ii) permanently finance various improvements in and for the Township; and (iii) finance the costs associated with the issuance and sale of the Bonds.

The Bonds are issued in fully registered form, without coupons, initially registered in the name of and held by Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"), an automated depository for securities and clearing house for securities transactions. One certificate shall be issued for the aggregate principal amount of the Bonds maturing in each year. Purchases of the Bonds will be made in book-entry only form, without certificates, in principal denominations of \$5,000 each or any integral multiple thereof. So long as DTC or its nominee is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made by the Township as Paying Agent (or a duly appointed Paying Agent) directly to Cede & Co., as nominee for DTC. Disbursal of such payments to the DTC participants is the responsibility of DTC and disbursal of such payments to the beneficial owners of the Bonds is the responsibility of the DTC participants.

The Bonds are dated and shall bear interest from their date of delivery, which interest shall be payable semiannually on the first day of May and November (each an "Interest Payment Date"), commencing May 1, 2026, in each year until maturity or prior redemption, as applicable. The Bonds shall mature on May 1 in each of the years, in the principal amounts and at the interest rates as follows:

<u>Year</u>	Principal Amount	<u>Rate</u>	<u>Year</u>	Principal Amount	<u>Rate</u>
2026	\$905,000	%	2036	\$1,800,000	%
2027	1,803,000		2037	1,800,000	
2028	1,805,000		2038	1,800,000	
2029	1,805,000		2039	1,800,000	
2030	1,805,000		2040	1,800,000	
2031	1,800,000		2041	1,800,000	
2032	1,800,000		2042	1,800,000	
2033	1,800,000		2043	1,800,000	
2034	1,800,000		2044	1,810,000	
2035	1,800,000		2045	1,810,000	

The Bonds are subject to optional redemption prior to their stated maturities as set forth therein.

We have examined such matters of law, certified copies of the proceedings, including all authorization proceedings for the Bonds, and other documents and proofs relative to the issuance and sale of the Bonds as we have deemed necessary or appropriate for the purposes of the opinion rendered below. In such examination, we have assumed the genuineness of all signatures, the authenticity of all documents submitted to us as originals and the conformity to the original documents of all documents submitted to us as copies. As to any facts material to our opinion we have, when relevant facts were not independently established, relied upon the aforesaid instruments, certificates and documents.

We are of the opinion that (i) such proceedings and proofs show lawful authority for the issuance and sale of the Bonds pursuant to the New Jersey Statutes, (ii) the Bonds have been duly authorized, executed and delivered and constitute valid and legally binding obligations of the Township enforceable in accordance with their terms, and (iii) the Township has pledged its faith and credit for the payment of the principal of and interest on the Bonds, and, unless paid from other sources, all the taxable property within the Township is subject to the levy of *ad valorem* taxes, without limitation as to rate or amount, for the payment of principal of and interest on the Bonds.

The Internal Revenue Code of 1986, as amended (the "Code"), sets forth certain requirements which must be met at the time of, and on a continuing basis subsequent to, the issuance and delivery of the Bonds in order for the interest thereon to be and remain excludable from gross income for Federal income tax purposes.

Mayor and Township Committee of the Township of Woolwich May \_\_\_, 2025 Page 3

Noncompliance with such requirements could cause interest on the Bonds to be included in gross income for Federal income tax purposes retroactive to the date of the issuance of the Bonds. The Township will represent in its tax certificate relating to the Bonds that it expects and intends to comply, and will comply, to the extent permitted by law, with such requirements.

In our opinion, under existing statutes, regulations, rulings and court decisions, and assuming continuing compliance by the Township with the requirements of the Code described in the preceding paragraph, interest on the Bonds is not includable for Federal income tax purposes in the gross income of the owner of the Bonds pursuant to section 103 of the Code and is not treated as a preference item under Section 57 of the Code for purposes of computing the Federal alternative minimum tax; however, interest on the Bonds is included in the "adjusted financial statement income" of certain corporations that are subject to the alternative minimum tax under the Code.

We are also of the opinion that, under existing laws of the State of New Jersey, interest on the Bonds and any gain on the sale thereof is not includable in gross income under the New Jersey Gross Income Tax Act, 1976 N.J. Laws c. 47, as amended and supplemented.

Except as stated in the preceding two (2) paragraphs, we express no opinion as to any Federal, state or local tax consequences of the ownership or disposition of the Bonds. Furthermore, we express no opinion as to any Federal, state or local tax law consequences with respect to the Bonds, or the interest thereon, if any action is taken with respect to the Bonds or the proceeds thereof upon the advice or approval of other bond counsel.

This opinion is qualified to the extent that the enforceability of the rights or remedies with respect to the Bonds may be limited by bankruptcy, insolvency, debt adjustment, moratorium, reorganization or other similar laws affecting creditors' rights or remedies heretofore or hereafter enacted to the extent constitutionally applicable and their enforcement may also be subject to the exercise of judicial discretion in appropriate cases.

We have examined one of each of the Bonds, as executed by the Township, and, in our opinion, the form of such Bond and its execution are regular and proper.

We express no opinion as to any matter not set forth above. The opinions expressed above are being rendered on the basis of federal law and the laws of the State of New Jersey as presently enacted and construed, and we assume no responsibility to advise any party as to changes in fact or law subsequent to the date hereof that may affect the opinions expressed above. Mayor and Township Committee of the Township of Woolwich May \_\_\_, 2025 Page 4

This is only an opinion letter and not a warranty or guaranty of the matters discussed herein.

This letter is being provided for your exclusive benefit pursuant to the requirements of the closing of the Bonds and may not be provided to (except in connection with the preparation of a closing transcript with respect to the Bonds) or relied upon by any other person, party, firm or organization without our prior written consent. Notwithstanding anything to the contrary herein, the undersigned acknowledges that this opinion is a governmental record subject to release under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 *et seq.*, as amended and supplemented.

Very truly yours,

ARCHER & GREINER P.C.

APPENDIX D

FORM OF CONTINUING DISCLOSURE CERTIFICATE

# CONTINUING DISCLOSURE CERTIFICATE FOR THE BONDS

This Continuing Disclosure Certificate dated as of May \_\_\_, 2025 (the "Disclosure Certificate") is executed and delivered by the Township of Woolwich, in the County of Gloucester, State of New Jersey (the "Township" or the "Issuer"), in connection with the issuance of its \$35,143,000 aggregate principal amount of General Obligation Bonds, Series 2025 (the "Bonds"), all such Bonds being dated May \_\_, 2025. The Bonds are being issued pursuant to various bond ordinances duly adopted by the Township Committee and published as required by law, and a resolution (the "Bond Resolution") duly adopted by the Township Committee on April 21, 2025. The Township covenants and agrees as follows:

SECTION 1. <u>Purpose of the Disclosure Certificate</u>. This Disclosure Certificate is being executed and delivered by the Township for the benefit of the Beneficial Owners of the Bonds to assist the Underwriter(s) in complying with the Rule (as defined below). The Township acknowledges it is an "Obligated Person" under the Rule (as defined below).

SECTION 2. <u>Definitions</u>. In addition to the definitions set forth in the Bond Resolution which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Report" shall mean any Annual Report provided by the Township pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

"Beneficial Owner" shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for Federal income tax purposes.

"Dissemination Agent" shall mean, initially, the Township or any Dissemination Agent subsequently designated in writing by the Township which has filed with the Township a written acceptance of such designation.

"EMMA" shall mean the Electronic Municipal Market Access system, a website created by the MSRB and approved by the SEC to provide a central location where investors can obtain municipal bond information including disclosure documents. The Township or the Dissemination Agent shall submit disclosure documents to EMMA as a PDF file to www.emma.msrb.org.

"Financial Obligation" shall mean: (a) a debt obligation; (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) a guarantee of (a) or (b) listed hereinabove. The term "*Financial Obligation*" shall not include municipal securities as to which a final official statement has been provided to the MSRB (as defined below) consistent with the Rule (as defined below).

"Listed Events" shall mean any of the events listed in Section 5(a) of this Disclosure Certificate.

"MSRB" shall mean the Municipal Securities Rulemaking Board.

"Rule" shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission (the "SEC") under the Securities Exchange Act of 1934, as the same may be amended from time to time.

"SEC" shall mean the United States Securities and Exchange Commission.

"State" shall mean the State of New Jersey.

"Underwriter(s)" shall mean the original underwriter(s) of the Bonds required to comply with the Rule in connection with the purchase of the Bonds.

# SECTION 3. Provision of Annual Reports.

(a) The Township shall provide or cause to be provided to the Dissemination Agent not later than 270 days following the end of each year, commencing with the year ending December 31, 2025, an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Certificate. Each Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 4 of this Disclosure Certificate; provided that the audited financial statements of the Township may be submitted separately from the balance of the Annual Report; and provided, further, that if the audited financial statements of the Township are not available by September 1 of each year, the Township shall include unaudited financial statements with its Annual Report and when such audited financial statements become available to the Township, the same shall be submitted to the Dissemination Agent no later than thirty (30) days after the receipt of the same by the Township.

(b) Not later than 285 days following the end of each year, commencing with the year ending December 31, 2025, the Dissemination Agent shall provide to EMMA a copy of the Annual Report received by the Dissemination Agent pursuant to subsection (a) hereof.

(c) If the Township does not provide or is unable to provide an Annual Report by the applicable date required in subsection (a) above, such that the Dissemination Agent cannot forward the Annual Report to EMMA in accordance with subsection (b) above, the Dissemination Agent shall send a notice of such event to EMMA in substantially the form attached hereto as <u>Exhibit A</u>, with copies to the Township (if the Dissemination Agent is not the Township).

(d) Each year the Dissemination Agent shall file a report with the Township (if the Dissemination Agent is not the Township), certifying that the Annual

Report has been filed with EMMA pursuant to this Disclosure Certificate, and stating the date it was provided.

(e) If the fiscal year of the Township changes, the Township shall give written notice of such change to the Dissemination Agent and the Dissemination Agent shall, within five (5) business days after the receipt thereof from the Township, forward a notice of such change to EMMA in the manner provided in Section 5(e) hereof.

SECTION 4. <u>Content of Annual Reports</u>. (a) The Township's Annual Report shall contain or incorporate by reference the following:

1. The audited financial statements of the Township (as of December 31).

The audited financial statements are to be prepared in accordance with generally accepted auditing standards and audit requirements prescribed by the Division of Local Government Services, State Department of Community Affairs (the "Division") that demonstrate compliance with the modified accrual basis, with certain exceptions, which is a comprehensive basis of accounting other than generally accepted accounting principles (GAAP) and the budget laws of the State.

2. Certain financial information and operating data of the Township consisting of (i) the Township's indebtedness, (ii) the Township's most current adopted budget, (iii) the Township's property valuation information, and (iv) the Township's tax rate, levy and collection data, as applicable.

Any or all of the items listed above may be incorporated by reference from other documents, including official statements of debt issues with respect to which the Township is an "Obligated Person" (as defined by the Rule), which have been filed with the MSRB, through the EMMA system, or the SEC. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The Township shall clearly identify each such other document so incorporated by reference.

SECTION 5. <u>Reporting of Significant Events</u>.

(a) This Section 5 shall govern the giving of notices of the occurrence of any of the following events with respect to the Bonds, as applicable:

- 1. Principal and interest payment delinquencies;
- 2. Nonpayment related defaults, if material;
- 3. Unscheduled draws on debt service reserves reflecting financial difficulties;
- 4. Unscheduled draws on credit enhancements reflecting financial difficulties;

- 5. Substitution of credit or liquidity providers, or their failure to perform;
- 6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- 7. Modifications to rights of Bondholders, if material;
- 8. Bond calls, if material, and tender offers;
- 9. Defeasances of the Bonds;
- 10. Release, substitution or sale of property securing repayment of the Bonds, if material;
- 11. Rating changes relating to the Bonds;
- 12. Bankruptcy, insolvency, receivership or similar event of the Township (Note to Section 5(a)(12): For the purposes of the event identified in Section 5(a) (12), the event is considered to occur when any of the following occur: The appointment of a receiver, fiscal agent or similar officer for the Township in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Township, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Township.);
- 13. The consummation of a merger, consolidation, or acquisition involving the Township or the sale of all or substantially all of the assets of the

Township, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

- 14. Appointment of a successor or additional trustee for the Bonds or the change of name of a trustee for the Bonds, if material;
- 15. Incurrence of a Financial Obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the obligated person, any of which affect security holders, if material; and
- 16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the obligated person, any of which reflect financial difficulties.

The Township shall, in a timely manner not in excess of ten (10) business days after the occurrence of any Listed Event, file a notice of the occurrence of such Listed Event with the MSRB, through the EMMA system, in accordance with the provisions of Section 5 of this Disclosure Certificate. In determining the materiality of any of the Listed Events specified in subsection (a) of this Section 5 that require a materiality determination, the Township may, but shall not be required to, rely conclusively on an opinion of counsel.

(b) Whenever the Township has or obtains knowledge of the occurrence of any of the Listed Events that require a materiality determination, the Township shall, as soon as possible, determine if such event would constitute information material, if applicable, to the Beneficial Owners of the Bonds.

(c) If the Township (i) has or obtains knowledge of the occurrence of any of the Listed Events not requiring a materiality determination, or (ii) determines that the occurrence of a Listed Event requiring a materiality determination would be material to the Beneficial Owners of the Bonds, the Township shall promptly notify the Dissemination Agent in writing (if the Township is not the Dissemination Agent) and the Township shall instruct the Dissemination Agent to report such Listed Event and the Dissemination Agent shall report the occurrence of such Listed Event pursuant to subsection (e) hereof.

(d) If the Township determines that the occurrence of a Listed Event requiring a materiality determination would not be material to the Beneficial Owners of the Bonds, the Township shall promptly notify the Dissemination Agent in writing (if the Dissemination Agent is not the Township) and the Dissemination Agent (if the Dissemination Agent is not the Township) shall be instructed by the Township not to report the occurrence.

(e) If the Dissemination Agent has been instructed in writing by the Township to report the occurrence of a Listed Event, the Dissemination Agent shall file a notice of such occurrence with the MSRB, through the EMMA system, in a timely manner not in excess of ten (10) business days after the occurrence thereof, with a copy to the Township (if the Dissemination Agent is not the Township). Notwithstanding the foregoing, notice of Listed Events described in subsections (a)(8) and (9) hereof need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to the Bondholders of the affected Bonds pursuant to the Bond Resolution.

SECTION 6. <u>Termination of Reporting Obligation</u>. The Township's obligations under this Disclosure Certificate shall terminate upon the defeasance, prior redemption or payment in full of all of the Bonds or when the Township is no longer an "Obligated Person" (as defined in the Rule). The Township shall file a notice of the termination of its reporting obligations pursuant to the provisions hereof with the Dissemination Agent, which notice shall be filed with the MSRB, through the EMMA system, in accordance with the provisions of Section 5(e) hereof.

SECTION 7. <u>Compliance with the Rule</u>. Except for as specifically disclosed in the Official Statement, the Township has had no existing continuing disclosure obligations in the past 5 years.

SECTION 8. <u>Dissemination Agent; Compensation</u>. The Township may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent. The initial Dissemination Agent shall be the Township. The Township shall compensate the Dissemination Agent (which shall be appointed) for the performance of its obligations hereunder in accordance with an agreed upon fee structure.

SECTION 9. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the Township may amend this Disclosure Certificate and any provision of this Disclosure Certificate may be waived, if such amendment or waiver (supported by an opinion of counsel expert in Federal securities laws acceptable to the Township to the effect that such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof) is (a) made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the obligated person, or type of business conducted; (b) the undertaking, as amended or waived, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and (c) the amendment or waiver does not materially impair the interests of holders, as determined either by parties unaffiliated with the Township, such determination being supported by an opinion of counsel expert in Federal securities laws, or by the approving vote of a majority of Beneficial Owners of the Bonds at the time of the amendment. The

Township shall give notice of such amendment or waiver to this Disclosure Certificate to the Dissemination Agent, which notice shall be filed in accordance with the provisions of Section 5 hereof. Notwithstanding the above, the addition of or change in the Dissemination Agent shall not be construed to be an amendment under the provisions hereof.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the Township shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the Township. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements (i) notice of such change shall be given in the same manner as a Listed Event under Section 5 hereof, and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 10. <u>Additional Information</u>. Nothing in this Disclosure Certificate shall be deemed to prevent the Township from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the Township chooses to include any information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is specifically required by this Disclosure Certificate, the Township shall have no obligation under this Disclosure Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 11. <u>Default</u>. In the event of a failure of the Township to comply with any provision of this Disclosure Certificate, the Holders of at least 25% aggregate principal amount of Outstanding Bonds or any Beneficial Owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Township to comply with its obligations under this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an Event of Default on the Bonds and the sole remedy under this Disclosure Certificate in the event of any failure of the Township to comply with this Disclosure Certificate shall be an action to compel performance.

SECTION 12. <u>Duties, Immunities and Liabilities of the Dissemination Agent</u>. The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate, and, to the extent permitted by law, the Township agrees to indemnify and hold the Dissemination Agent (if the Dissemination Agent is not the Township) and its respective officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorneys' fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's gross negligence or willful misconduct. To the extent permitted by law, the Township further releases the Dissemination Agent from any liability for the disclosure of any information required by the Rule and this Disclosure Certificate. The obligations of the Township under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Bonds.

SECTION 13. <u>Beneficiaries</u>. This Disclosure Certificate shall inure solely to the benefit of the Township, the Dissemination Agent, the Underwriter(s), and the Beneficial Owners of the Bonds, including Bondholders, and shall create no rights in any other person or entity.

SECTION 14. <u>Notices</u>. All notices and submissions required hereunder shall be given to the following, or their successors, by facsimile transmission (with written confirmation of receipt), followed by hard copy sent by certified or registered mail, personal delivery or recognized overnight delivery:

- (a) If to the Township
   Ms. Lois Yarrington
   Chief Financial Officer
   Township of Woolwich
   120 Village Green Drive
   Woolwich, New Jersey 08085
- (b) Copies of all notices to the Dissemination Agent from time to time with respect to the Bonds

[ADD DISSEMINATION AGENT INFORMATION]

Each party shall give notice from time to time to the other parties, in the manner specified herein, of any change of the identity or address of anyone listed herein.

SECTION 15. <u>Counterparts</u>. This Disclosure Certificate may be executed in any number of counterparts which shall be executed by authorized signatories of the Township and the Dissemination Agent, as applicable, and all of which together shall be regarded for all purposes as one original and shall constitute and be but one and the same.

SECTION 16. <u>Severability</u>. If any one or more of the covenants or agreements in this Disclosure Certificate to be performed on the part of the Township and the Dissemination Agent should be contrary to law, then such covenant or covenants, agreement or agreements, shall be deemed severable from the remaining covenants and agreements and shall in no way affect the validity of the other provisions of this Disclosure Certificate.

SECTION 17. <u>Governing Law</u>. This Disclosure Certificate shall be construed in accordance with and governed by the Laws of the United States of America and the State, as applicable.

# TOWNSHIP OF WOOLWICH

LOIS YARRINGTON, Chief Financial Officer

Acknowledged and Accepted by:

[\_\_\_\_],

as Dissemination Agent

[NAME], [Title]

# EXHIBIT A

# NOTICE TO MSRB VIA EMMA OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer:	Township of Woolwich, in the County of Gloucester, State of New Jersey					
Name of Bond Issue:	\$35,143,000 aggregate principal amount of General Obligation Bonds, Series 2025 (the "Bonds") Dated May, 2025 (CUSIP Number)					

Date of Issuance: May \_\_\_, 2025

NOTICE IS HEREBY GIVEN that the above designated Township has not provided an Annual Report with respect to the above-named Bonds as required by the Bond Resolution and a Continuing Disclosure Certificate dated as of May \_\_\_, 2025 executed by the Township.

DATED: \_\_\_\_\_

DISSEMINATION AGENT (on behalf of the Township)

cc: Township of Woolwich